

**Delaware Department of Safety &  
Homeland Security e911**

**Meeting Minutes**

Printed : 1/7/2019 11:31 AM EST

**Enhanced 9-1-1 Emergency Services  
Board**

**11/29/2018 02:00 PM**

401 Queen St

Dover PD

Dover Delaware 19904

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**Attendees**

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**Voting Members**

Mr. Lewis Briggs

Mr. James Collins

Mr. Robert Coupe

Mr. Mark Grubb

Mr. Edward Marecki

Mr. Michael Vincent

Mr. Dave Roberts

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1. Minute Approval/Sec Coupe

Motion made by: Mr. Edward Marecki

Motion seconded by: Mr. Mark Grubb

Voting

Unanimously Approved

Both the June and August minutes were approved.

The August minutes were revised to reflect the following:

"Sussex County requested the E911 Board to consider funding Tritech annual CAD maintenance cost. The board requested Administrator Gilliams to compare the cost of annual CAD maintenance cost between Tritech & New World. This motion was tabled until the November E911 board meeting to allow for the maintenance cost comparison to be completed."

## 2. Rave Panic Button Update

Motion was made for Administrator Gilliams to begin drafting an RFP to bring an SOS application (Panic button) into the state. The competitive bidding for the SOS application must be a compatible product to that will work with the Smart911 application in all Delaware's 911 centers.

Motion made by: Mr. Mark Grubb

Motion seconded by: Mr. Ed Marecki

### Voting

Five of the seven board members voted to move forward with drafting an RFP. There were two not in favor votes.

An amendment by Lewis Briggs was made to have the board review the RFP before posting the RFP to the public. The E911 office will involve the PSAP Managers in the development of the RFP. Motion made by Lewis Briggs, seconded by Ed Marecki. The motion was unanimously approved by the board.

The board requested that Administrator Gilliams also continue to work with DAG Lisa Morris to explore if a sole source could be drafted due to the compatibility of the Rave panic button with the Smart911 application. If a competitive price with Rave cannot be agreed upon even with a sole source approval. Then an RFP will be the single option of bringing a SOS application to the state.

### A. Text to 911 awareness to schools

Administrator Gilliams introduced to the board a proposal to raise awareness of text to 911 to all of Delaware's school districts. The proposal would include utilizing ABC to contact all of Delaware's school administrators informing them of the text to 911 technology. The vehicle to educate the faculty and staff would be through video campaigns and social media marketing. ABC would manage the campaign and ensure that all school administrators and corresponding staff be made aware of the text to 911 technology.

The board decided unanimously not to approve a specific targeting campaign for text to 911 to schools other than the traditional methods. The board recommended including the new services offered by 911 to be added to any potential marketing campaigns.

### Voting

Unanimously Not Approved

### 3. 911 Channel

Administrator Gilliams introduced to the board a proposal to create an e911 public education social media channel. This channel will include various topics of e911 services: text to 911, smart911, and powerlocate etc. ABC Media would be the potential vendor to work with Administrator Gilliams in creating, producing and maintaining the social media channel.

The board approved creating a comprehensive marketing strategy with the condition that 3 other state contractors (media) submit quotes for the project. After the selection of a state contractor (media), Administrator Gilliams will work with the PSAP Managers to ensure specific e911 services are included within the social media channel.

Motion made by: Mr. Lewis Briggs

Motion seconded by: Mr. Mark Grubb

Voting

Unanimously Approved

### 4. Fire Radio Paging System/J Gilliams/J. Miller

New Castle County is moving forward with the upgrade to their county radio paging system. New Castle County requested to the board to consider allocating equal funds to be used to each county for their respective radio paging system upgrade.

Secretary Coupe recommended tabling this discussion until the next board meeting. Further investigation on whether e911 funds can be allocated to assist in funding the counties' radio paging system will need to be identified. In addition the financial impact to the e911 fund for the potential fund allocation for the paging system will need to be reviewed.

### 5. Motion to Adjourn-Sec Coupe/J Collins

At 2:43 pm Secretary Coupe motioned to adjourn. Secretary Collins seconded the motion.