



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
DEPARTMENT OF STATE

TELEPHONE: (302) 744-4500
FAX: (302) 739-2711
WEBSITE: WWW.DPR.DELAWARE.GOV

DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, December 5, 2012 at 1:30 p.m.
PLACE:	861 Silver Lake Blvd., Conference Room B, Second floor, Dover, Delaware
MINUTES APPROVED:	January 2, 2013

MEMBERS PRESENT

Joseph Schorah, Public Member, Secretary
Peter H. Jennings, RA, Professional Member
Richard Wertz, RA, Professional Member
Kevin Wilson, RA, Professional Member
John Mateyko, RA, Professional Member
Prameela Kaza, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Andrew Kerber, Deputy Attorney General
Meaghan Jerman, Administrative Specialist II
Nicole Williams, Administrative Specialist II

ABSENT

Kenneth Freemark, RA, Professional Member, President
Brian Lewis, Public Member
Elizabeth Happoldt, Public Member

OTHERS PRESENT

David Pederson, Delaware Technical and Community College
Michael Wheedleton, Delaware Technical and Community College

Call to Order

Mr. Jennings called the meeting to order at 1:35 p.m.

Review and Approval of Minutes

The Board reviewed the minutes of the November 7, 2012 meeting and noted an amendment to correct the minutes for further accuracy. Ms. Kaza made a motion to accept the minutes with the amendment, seconded by Mr. Schorah. The motion carried unanimously.

Unfinished Business

Student Capstone Projects

Mr. Jennings informed the Board that there would be a committee meeting with Delaware Tech following the Board meeting to discuss the Service Learning Proposal. Mr. Jennings provided Board members the opportunity to share any comments that they would like to be discussed at the committee meeting. Mr. Schorah noted the importance of clarifying within the Service Learning proposal the limitation of only selecting 1-2 organizations per year to ensure the program can be used as a learning tool and not to circumvent the construction process. Mr. Mateyko added that the purpose of the project needs to be academic and only enhanced by dealing with real world projects.

Mr. Kerber explained to the Board that he spoke with a Freedom of Information Act (FOIA) Deputy regarding whether future committee meetings with Delaware Tech needed to be publicly noticed as was discussed at the November Board meeting. FOIA, Mr. Kerber explained, is a state statute that governs all meetings of public bodies. Mr. Kerber reviewed the definition of a public body and public business as contained within 29 *Del. C* § 10002(h). Mr. Kerber stated the FOIA Deputy agreed with Mr. Kerber's opinion that meetings that do not relate to public business do not need to be publicly noticed. Mr. Kerber explained that those Board members present would not have supervision, control, jurisdiction, or advisory power, and the purpose of the subcommittee or working group is to hold business meetings with Delaware Tech to discuss the parameters of a Memorandum of Understanding (MOU). Mr. Kerber went on to explain, the MOU would then be brought back to the full Board for consideration. Mr. Kerber also suggested that the Board members involved with the MOU could abstain from the vote. Mr. Kerber advised the Board it was their decision how they would like to move forward future Delaware Tech meetings. Mr. Schorah made a motion, seconded by Ms. Kaza that the Board forms a working group who does not have supervision, control, jurisdiction, or advisory power in the matter and are only authorized to negotiate the terms of an MOU with Delaware Tech that will later be brought back to the Board for consideration. The motion passed unanimously.

Re-Review of Reciprocity Application by NCARB – David Dial

Mr. Jennings re-reviewed Mr. Dial's application for licensure. Mr. Dial's application was tabled at the November meeting pending confirmation of the status of his license in Florida and Alabama. Division staff confirmed that Mr. Dial is currently licensed in both Florida and Alabama. Mr. Schorah made a motion to approve Mr. Dial's application, seconded by Mr. Kaza. The motion carried unanimously.

New Business

New Complaints Assigned to a Contact Person

None

Ratification of Certificate of Authorization Applications

Mr. Wilson made a motion to ratify the certificate of authorization issued to Archilier LLC, Watermark Environmental, Inc., KBR Engineering Company LLC, Cedar Street Architecture at TKDA, Inc., Kohn Pederson Fox Associates, and GMD Design Group seconded by Ms. Kaza. The motion carried unanimously.

Ratification of Reciprocity Applications – NCARB Certificate

Mr. Schorah made a motion, seconded by Mr. Wertz, to ratify the listing of issued licenses to NCARB Certified architects by reciprocity. The motion carried unanimously.

Peter Power
Daniel Isackson

Richard Quinn

Gerald Blackman, Jr.

Review of Re-Application by NCARB for Abhay Pradhan – Discipline in North Carolina and Mississippi

Mr. Wertz reviewed the application of Abhay Pradhan and stated that Mr. Pradhan is licensed in 10 states was disciplined in Mississippi for misrepresentation on his application. Mr. Pradhan was later licensed in Mississippi. Mr. Pradhan also received discipline in North Carolina in 1994 for sealing drawings that he did not prepare. Mr. Wertz made a motion, seconded by Mr. Schorah to approve Mr. Pradhan's application for licensure. The motion carried unanimously.

Review of Re-Application by NCARB for Linda Serabian – Continuing Education

Mr. Wertz reviewed the application of Linda Serabian and stated that her application was completed and ready for licensure. Mr. Wertz made a motion, seconded by Mr. Schorah to approve Ms. Serabian's application for licensure. The motion carried unanimously.

Other Business Before the Board (for discussion only)

There was no other business before the Board.

Public Comment

There was no public comment.

Executive Session

Mr. Mateyko made a motion, seconded by Mr. Schorah to enter into Executive Session to discuss potential litigation. The motion carried unanimously. The Board entered into Executive Session at 1:50 p.m. The Board exited Executive Session at 2:11 p.m.

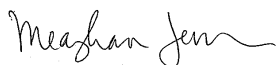
Next Scheduled Meeting

The next meeting will be held on January 2, 2013 at 1:30 p.m. in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

Adjournment

With no further business before the board, Mr. Schorah made a motion to adjourn the public meeting, seconded by Ms. Kaza. The motion carried unanimously. The meeting adjourned at 2:12 p.m.

Respectfully submitted,



Meaghan Jerman
Administrative Specialist II