

**FY 2019 GRANT REVIEW PANEL MEETING MINUTES**

**Grant Type:** General Operating Support

**Panel Meeting Date:** May 7, 2018

**Panel Members Present:** Ginger Angstadt, Dover  
Susan Grossman, Wilmington  
Lynette Overby, Newark  
Michael Redmond, Newark  
Karen Rege, Wilmington

**Panel Members Absent:** Kimberly Fabbri, Milton

**DE State Arts Council Chair:** Donna Blakey, Dover, Delaware State Arts Council

**Staff Members Present:** Paul Weagraff, Director  
Gwen Henderson, Administrative Specialist  
Sheila Dean Ross, Program Officer  
Roxanne Stanulis, Program Officer  
Katie West, Program Officer  
Leeann Wallett, Program Officer  
Dana Wise, Administrative Specialist

**Location:** Dover Public Library, Dover, DE

**Meeting Started:** 9:30 a.m.

The grant review panel convened to evaluate applications for funding from the organizations listed below, based on pre-established criteria and scoring rubrics. Applications from non-profit arts organizations were considered for support of annual operating expenses. The grant panel, made up of citizens from around the state, reviewed the applications in advance. At the meeting, the panel chair asked panelists to provide an objective and consistent evaluation of each applicant's project/program and to measure each application against the criteria in the grant application guidelines.

**Panelists/staff recused from discussion of applications due to a conflict of interest:** Ginger Angstadt, Clear Space Theater Company

**Number of Grant Applications Reviewed: 22**

**Applications:** (in order of review)

1. Art Therapy Express
2. Biggs Museum of American Art
3. Christina Cultural Arts Center
4. Clear Space Theatre Company
5. Delaware Art Museum
6. Delaware Children's Theatre
7. The Delaware Contemporary
8. Delaware Symphony Orchestra

9. Delaware Theatre Company
10. Grand Opera House
11. Joshua M Freeman Foundation
12. Light Up The Queen Foundation
13. Milford Community Band
14. Milton Arts Guild
15. Music School of Delaware
16. New Candlelight Productions
17. OperaDelaware
18. Rehoboth Art League
19. Rehoboth Beach Film Society
20. The Cathedral Choir School of Delaware
21. Wilmington Wintergrass
22. Winterthur Museum, Garden & Library

General discussion was conducted at the conclusion of application review concerning the results of the ranking and funding considerations for the staff and Council. Panelists felt all applicants deserved some level of funding.

Panelists suggested that the submitted staff list for each application include more information on staff qualifications. They also suggested that applicants should be required to submit a strategic plan, if they have one.

Grant awards will be posted on the Division website at <https://arts.delaware.gov/> after the Delaware State Arts Council makes final funding recommendations and the FY2019 budget is adopted by the General Assembly. Panel comments for each of the applications will be available upon request once grant awards are announced.

Panel chair thanked the panelists for their time and preparation.

**Meeting adjourned:** 3:00 pm