



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE
DIVISION OF PROFESSIONAL REGULATION

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PUBLIC MEETING MINUTES:	BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS
MEETING DATE AND TIME:	Wednesday, October 24, 2012 at 12:00 p.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED	12/12/12

MEMBERS PRESENT

Daniel Cooper, LPCMH, **Vice President**, Presiding
Ruth Banta, Public Member, **Secretary**
Mary Davis, LCDP
Dr. Gregg Drevno, Ph.D., LPCMH
Dr. Tracey Frazier, Psy.D., LCDP (12:05 p.m. – 1:54 p.m.)
Joan McDonough, Public Member
Dr. Julius Mullen, Ed.D., LPCMH
Dr. William Northey, Ph.D., LMFT
Elisabeth Vassas, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Danny Stevenson, Deputy Attorney General
Jessica Williams, Administrative Specialist II

MEMBERS ABSENT

Lisa Ritchie, LCDP, **President**
Daniel Cherneski, LMFT
Robert Doyle, Public Member

ALSO PRESENT

Cynthia Rae
Faith Whittington, Delaware Professional Counselors Association

CALL TO ORDER

Mr. Cooper called the meeting to order at 12:00 p.m.

REVIEW OF MINUTES

MHCDP Meeting Minutes – August 22, 2012

The Board reviewed the September 26, 2012 meeting minutes for approval. Dr. Northey made a motion, seconded by Ms. Banta, to approve the minutes with changes to the Dr. Northey's discussion regarding enhancing competence. Motion unanimously carried.

The Board reviewed the September 26, 2012 Legislative Committee meeting minutes for approval. Dr. Drevno made a motion, seconded by Dr. Northey, to approve the minutes as written. Motion unanimously carried.

Amendment to Agenda

Dr. Northey moved, seconded by Ms. Banta, to amend the agenda to add "Sign Final Order to Lift Suspension for Richard Brousell" as unfinished business on the agenda. Motion unanimously carried.

UNFINISHED BUSINESS

Sign Final Order to Lift Suspension for Richard Brousell

The Board members affixed their signatures to the Order.

NEW BUSINESS

Review of Application for LPCMH Licensure by Certification – Diane Butcher

The Board reviewed Diane Butcher's application for LPCMH licensure by certification. Dr. Mullen made a motion, seconded by Dr. Frazier, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Certification – Padmaja Charya

The Board reviewed Padmaja Charya's application for LPCMH licensure by certification. Dr. Drevno made a motion, seconded by Dr. Mullen, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Certification – Donna Strachan-Ledbetter

The Board reviewed Donna Strachan-Ledbetter's application for LPCMH licensure by certification. Dr. Mullen made a motion, seconded by Ms. Banta, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Certification – Amanda Carmean

The Board reviewed Amanda Carmean's application for LPCMH licensure by certification. Dr. Drevno made a motion, seconded by Dr. Mullen, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Certification – Anthony DeJack

The Board reviewed Anthony DeJack's application for LPCMH licensure by certification. Dr. Northey made a motion, seconded by Dr. Drevno, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Certification – Megan Doyle

The Board reviewed Megan Doyle's application for LPCMH licensure by certification. Dr. Drevno made a motion, seconded by Dr. Mullen, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Certification – Erin Dudley-Mitchell

The Board reviewed Erin Dudley-Mitchell's application for LPCMH licensure by certification. Dr. Northey made a motion, seconded by Dr. Frazier, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Certification – Sabrina Wannamaker

The Board reviewed Sabrina Wannamaker's application for LPCMH licensure by certification. Dr. Drevno made a motion, seconded by Dr. Mullen, to **approve** the application. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Steven Anderson

The Board reviewed Steven Anderson's application for LPCMH licensure by reciprocity. Dr. Northey made a motion, seconded by Dr. Drevno, to **propose to deny** the application due to New Jersey not being substantially similar to Delaware and because Mr. Anderson does not hold current certification from the NBCC, ACMHC or other national mental health specialty certifying organization acceptable to the Board. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Andrea Edelman (Board Proposed to Deny Application on 9/26/12 – Additional Documentation Submitted)

The Board reviewed Andrea Edelman's application and supplemental documentation for LPCMH licensure by reciprocity. Dr. Northey made a motion, seconded by Dr. Drevno, to **propose to deny** the application due to Washington D.C., not being substantially similar to Delaware and because Ms. Edelman does not hold current certification from the NBCC, ACMHC or other national mental health specialty certifying organization acceptable to the Board. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Dona Faust

The Board reviewed Dona Faust's application for LPCMH licensure by reciprocity. Dr. Drevno made a motion, seconded by Dr. Frazier, to **propose to deny** the application due to Ohio not being substantially similar to Delaware and because Ms. Faust does not hold current certification from the NBCC, ACMHC or other national mental health specialty certifying organization acceptable to the Board. Motion unanimously carried.

Review of Application for LPCMH Licensure by Reciprocity – Stephen Ridgway

The Board reviewed Stephen Ridgway's application for LPCMH licensure by reciprocity. Dr. Drevno made a motion, seconded by Ms. Davis, to **propose to deny** the application due to Pennsylvania not being substantially similar to Delaware and because Mr. Ridgway does not hold current certification from the NBCC, ACMHC or other national mental health specialty certifying organization acceptable to the Board. Motion unanimously carried.

Review of Application for LCDP Licensure by Certification – Cynthia Rae

The Board reviewed Cynthia Rae's application for LCDP licensure by certification. Ms. Davis made a motion, seconded by Dr. Northey, to **approve** the application. Motion unanimously carried.

Review of Application for LCDP Licensure by Reciprocity – Rosemary Madl-Young (Board Proposed to Deny Application on 9/26/12)

The Board reconsidered Rosemary Madl-Young's application for LCDP licensure by reciprocity. Dr. Northey made a motion, seconded by Dr. Frazier, to **propose to deny** the application due to not meeting the requirements pursuant to section 4.2.1 of the Board's regulations. Motion unanimously carried.

Review of LMFT Application to Sit for the AMFTRB Exam – Carly Miller

The Board reviewed Carly Miller's LMFT application to sit for the AMFTRB exam. Dr. Northey made a motion, seconded by Dr. Drevno, to propose to deny the application due to not meeting the requirements pursuant to section 5.1.1 of the Board's regulations. Motion unanimously carried.

Review of LAMFT Application – Adekanla Jackson

The Board reviewed Adekanla Jackson's LAMFT application. Dr. Drevno moved, seconded by Dr. Mullen to approve the LAMFT application contingent upon receipt of Ms. Jackson passing the AMFTRB exam. Motion unanimously carried.

Review Request for Inactive Status – Kathryn Forte

The Board reviewed Kathryn Forte's request for inactive status. Dr. Northey made a motion, seconded by Ms. Banta to approve Ms. Forte's request for inactive status, pursuant to section 2.4 of the Board's regulations. Motion unanimously carried.

Review Request for Inactive Status – Charlotte Zaback

The Board reviewed Charlotte Zaback's request for inactive status. Dr. Northey made a motion, seconded by Ms. Banta to approve Ms. Forte's request for inactive status, pursuant to section 2.4 of the Board's regulations. Motion unanimously carried.

Discussion Regarding Post Renewal Licensure Audit

Ms. Williams informed the Board that the Post Renewal Audit was approaching and that the Board needed to decide what percentage of the licensees would be selected for audit. Dr. Northey made a motion, seconded by Ms. Banta, that 10% of all licensees and all licensees that renewed late will be audited and that the audit will begin 60 days after the license expiration date, in the event of late renewals. Motion unanimously carried.

Review Final Draft of Proposed Rules and Regulations for LCDP Licensure and Proposed Guidelines for Supervision

The Board reviewed the final draft of the proposed rules and regulations for LCDP licensure. Mr. Stevenson advised the Board that the two year requirement to obtain the required experience hours should be included into the statute, as the LPCMH and LMFT statutes address the timeframe. Ms. Davis made a motion, seconded by Dr. Frazier to remove the two year requirement from the regulations and to send the suggestion to add the time requirement to the statute to the legislature. Motion carried with Dr. Northey opposed.

Ms. Davis made a motion, seconded by Dr. Frazier to approve the draft regulations, excluding the two year requirement. Motion unanimously carried. Mr. Stevenson advised the Board that he will submit the proposal to the Register of Regulations.

The Board reviewed the draft of the proposed guidelines for supervision. Dr. Drevno made a motion, seconded by Dr. Mullen, to place the guidelines for supervision on the Board's website for informational purposes only. Motion unanimously carried.

Status of Complaints

The Board was advised that Complaint 33-05-11 has been closed.

Letter from James Collins Re: 147th General Assembly, 1st Legislative Session – Division's Legislative Agenda

The Board reviewed the letter from Mr. Collins regarding the 147th General Assembly. Mr. Stevenson will send the proposed statutory changes to Mr. Collins.

2013 Proposed Meeting Dates

The Board reviewed the 2013 proposed meeting dates. Ms. Banta made a motion, seconded by Dr. Drevno, to approve the proposed meeting dates and to continue to meet on the fourth Wednesday of each month with the exception of August and November. Motion unanimously carried.

Correspondence

Review Correspondence from Michelle Manuszak Regarding Supervision

The Board reviewed the correspondence from Michelle Manuszak in regards to her attempting to locate a supervisor. According to Ms. Manuszak's correspondence she has been unable to locate contact information for John Walker and Vicky Primer and is requesting the Board's assistance in this matter. The Board decided that Ms. Williams will contact Ms. Manuszak to inform her that she can access the information for John Walker on the therapist locator website, and contact information for Ms. Primer on her direct website.

Other Business (for discussion only)

There was no other business before the Board

Public Comment

Ms. Whittington thanked the Board for taking the initiative to update the regulations.

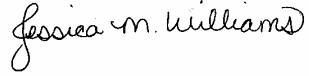
Next Meeting Date

The Board's next meeting is scheduled for December 12, 2012, at 12:00 p.m., in Conference Room B, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

Adjournment

Ms. Banta made a motion, seconded by Dr. Drevno, to adjourn. Motion unanimously carried. There being no further business before the Board, the meeting adjourned at 1:54 p.m.

Respectfully submitted,

A handwritten signature in cursive script that reads "Jessica M. Williams". The signature is contained within a rectangular box.

Jessica M. Williams
Administrative Specialist II