

CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
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STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	Board of Electrical Examiners
MEETING DATE AND TIME:	Wednesday, September 5, 2012 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon Building
MINUTES APPROVED:	October 3, 2012

MEMBERS PRESENT

Robert MacLennan, President, Professional Member
Daniel Creedon, Vice-President, Professional Member
Nathan Schreppler, Board Secretary, Public Member
Jack King, Continuing Education Officer, Professional Member
Thomas Hartley, Professional Member (came in @ 9:30am)
Bobby Murrian, Professional Member
Frank Beebe, Public Member
Richard Millar, Public Member
William Poore, Public Member

ABSENT

N/A

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Danny Stevenson, Deputy Attorney General
Theresa Newman, Administrative Specialist II
Catherine Simon, Administrative Specialist III
Lucinda Reeder, Court Reporter

OTHERS PRESENT

Richard Kennedy	Greg Hudson	Robert Smith
John Liucsay	Cheryl Heiks	Joe Williams
Rob Miller	Tanya Deyo	Edward Crull
Chester Kelly	Charles Meeks	James Timmons, Sr.
Mike Ccyk	Donald Disharoon	James Timmons, Jr.
Randy Livingston	Lawrence Lilly	Ellie Webb
Kim Wilson	Ernest Megee,III	Kevin List
Josh Young	Paul Nicotra	Lloyd Runser
Richard Holumb	Keith Coffin	David Suavle
Terri Sterling	John Sigma	Karen Kennedy
Stewart Schuyler	Shelley Jenkins	Walter Brittingham
Dennis Good	Steve Williams	Doug Drummond
Timothy Liott	Michael Cavallini	Robert Gebhart
Matt Donovan	Steven Givens	Larry Little
Ron Nichols	Frank Taylor	
Tony Papili	Arthur Rogers	

CALL TO ORDER

Mr. MacLennan called the meeting to order at 8:42 a.m.

REVIEW OF MINUTES

A motion was made by Mr. Beebe, seconded by Mr. Poore, to approve the minutes from the July 11, 2012 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

Rules and Regulation Public Hearing

Mr. MacLennan called hearing to order @ 9:35am. Mr. Stevenson states the Rules and Regulation hearing is scheduled to revise the Board of Electrical Rules and Regulation Volume 16 Issue 2, in accordance with to 24. Del. C. § 1406 (a)(1). Mr. Stevenson marks exhibit 1 as the News Journal publication and exhibit 2 as the Independent Newspaper publication. Mr. Stevenson opens the floor for public comment.

Concerns from public attendees inquire of revision to the Rules and Regulation regarding Exemptions, to add specifications of Professional Engineers and Engineer in Training exemption from electrical licensure. The public request manufacturing electricians should also be exempt, under the exemption to Professional Engineers as well. Mr. Stevenson states the board will continue to amend and add rules and regulations for language to be accepted after the signing of the revisions set forth for review.

Inquiry from a public attendee asked at what point would a licensed HVAC professional need to obtain an electrical license. Mr. Stevenson states HVAC professionals are able to conduct electrical work under their practice, up to the disconnect. At this point, a licensed electrician would need to continue the work or installation of machine.

Concern from public attendee inquires of the competency of a Master Electrician who is able to perform work on an elevator, in which they have no specialty training with. Mr. MacLennan explains the licensure type definitions are within the license law and cannot be changed by the board and would be a legislative change. He also states a Master Electricians licensee would need to be cross trained and obtain a specialty license to perform full functions of elevator practice.

Mr. Stevenson states persons wishing to submit written comments may forward these to board, within 15 days from the public hearing.

A motion was made by Mr. Beebe, seconded by Mr. King, to adjourn the Rules and Regulation hearing, allowing 15 days from hearing date for written comment from public, regarding Rules and Regulation hearing. Verbatim testimony was taken by a court reporter.

Proposal to Deny Hearing – Donald Disharoon

Mr. Stevenson called the hearing to order at 11:30 a.m. and stated that today's hearing was a result of the Board's proposal to deny the Journeyman Electrician application of Donald Disharoon per Title 24, 1408 (a)(10). The Board members were introduced. Mr. Stevenson marked as Board Exhibit #1 a packet of documents for licensure including Mr. Disharoon's application and supporting documents, proposal to deny notice, request for hearing and notice of today's hearing.

Mr. Disharoon was sworn in and agreed to proceed without legal counsel. He testified that charges he received where approximately 28 years ago, he served a little 7-1/2 years in jail, has

successfully completed probation as of 2008, and not on any sexual registry. He also states that he is currently working for Magee Plumbing and Heating, as a supervisor, where he is responsible for meetings of residential clients for estimates and has done electrical work in the past under a master electrician. Currently he is not licensed in any other jurisdiction. As a service to the community, he volunteers at the local prisons to talk with inmates to encourage them to be a better part of society. He also states he is a member of a church, and is actively involved as a leader, in a church program for troubled men and has obtained certification as a minister. Mr. Disharoon states he has brought 3 character witnesses on his behalf.

Mr. Larry Lilly, witness for Mr. Disharoon, was sworn in. Mr. Lilly states Mr. Disharoon has served as a foreman, assisting in building a church. Testifies he is confident that Mr. Disharoon does not serve as a threat to society in anyway. The board had no further questions.

Mr. John Sigman, witness for Mr. Disharoon, was sworn in. Mr. Sigman testifies he was Mr. Disharoon previous pastor while incarcerated. Upon Mr. Disharoon's release from prison, Mr. Sigman housed Mr. Disharoon for 5 months. Mr. Sigman states he does not see Mr. Disharoon as a threat to society and has full trust in him. The board had no further questions.

Mr. Ernest Magee, witness for Mr. Disharoon, was sworn in. Mr. Magee testified that he is the owner of Magee Plumbing and Heating and hold the master electrical license of company. Mr. Magee has known Mr. Disharoon since 1987. Since Mr. Disharoon's release, he offered him a position within his company as an electrical supervisor. Mr. Disharoon, has worked as a loyal, trustworthy, hard worker and competent worker since he began employment with his Magee Plumbing and Heating. Mr. Magee stated he does not have any concerns with Mr. Disharoon being a threat to society. No further questions from the board.

The hearing went off record and into deliberations at 11:55 a.m. At 11:57 a.m. the hearing went back on record and a motion was made by Mr. Poore, seconded by Mr. Creedon, to grant a waiver and approve the Journeyman Electrician application of Donald Disharoon. The motion was unanimously carried. The hearing went off record and adjourned at 11:58 a.m. Verbatim testimony was taken by a court reporter.

Proposal to Deny Hearing – Richard Whittick

Mr. Richard Whittick was not in attendance of scheduled hearing. A motion was made by Mr. Creedon, seconded by Mr. Murrian, to reschedule the hearing for Richard Whittick for the board meeting of October 3, 2012. The motion was unanimously carried.

Proposal to Deny Hearing –Kevin Ritchie

Mr. Stevenson called the hearing to order at 12:00 p.m. and stated that today's hearing was a result of the Board's proposal to deny the Journeyman Electrician application of Kevin Ritchie per Title 24, 1408 (a)(10). The Board members were introduced. Mr. Stevenson marked as Board Exhibit #1 a packet of documents for licensure including Mr. Ritchie's application and supporting documents, proposal to deny notice, request for hearing and notice of today's hearing, and a letter from US 13 Dragway, Inc. The Board members were introduced.

Mr. Ritchie was sworn in and agreed to proceed without legal counsel. He testified that he was convicted of a crime in March 2007 and pleaded guilty and has not received any charges since his arrest. In result of the charges received he is now registered as a sex offender and has completed court ordered counseling. Currently works for O'Reilly Electric in Seaford, DE. Prior to arrest he was a 16 year member of Laurel Fire Department, serving as Assistant Chief. As of May 2007 he was been working in the electrical field and also works at the US 13 Dragway, Inc.

for approximately 10 years. A letter of recommendation from US 13 Dragway, Inc. was passed around for Board members to read.

The hearing went off record and into deliberations at 12:10 p.m. The hearing went back on record at 12:14 p.m. Mr. MacLennon asked if employer was aware of charges. Mr. Ritchie advised his employer was advised of his charges. Mr. Poore asked if he has been involved in any community work. Mr. Ritchie advises he is not currently involved with community services, however in the past he was a member of the Laurel Fire Department.

A motion was made by Mr. Creedon, seconded by Mr. Murrian, to table the hearing of Kevin Ritchie. Board is requesting to schedule a hearing for October 3, 2012, in which they would Mr. Ritchie to provide letters of recommendation and/or character witnesses. The motion was unanimously carried. The hearing went off record and adjourned at 12:17pm. Verbatim testimony was taken by a court reporter.

Proposal to Deny Hearing – Gregory Hudson

Mr. Stevenson called the hearing to order at 12:18 p.m. and stated that today's hearing was a result of the Board's proposal to deny the Apprentice Electrician application of Gregory Hudson per Title 24, 1408 (a)(10). The Board members were introduced. Mr. Stevenson marked as Board Exhibit #1 a packet of documents for licensure including Mr. Hudson's application and supporting documents, proposal to deny notice, request for hearing and notice of today's hearing.

Mr. Hudson was sworn in and agreed to proceed without legal counsel. Mr. Hudson testified he has worked in the electrical trade since 1997, currently working for V-Hill contracting as a laborer. Mr. Hudson admits to his wrong doings, resulting in charges against him 11 years ago. He attests he has fulfilled all probation. Mr. Hudson states he has had another charge since this arrest, which were not relevant to the electrical laws. He does not have any pending charges against him. Mr. Hudson request his licensure be granted so that he may resume working. Mr. Stevenson asks if he has been in contact with the victim since the incident occurred. Mr. Hudson states he has seen him in public places, but has avoided contact. The board had no further questions.

The hearing went off record and into deliberations at 12:30 p.m. The hearing went back on record at 12:31 p.m. and a motion was made by Mr. Murrian, seconded by Mr. King, to grant a waiver and approve the Apprentice Electrician application of Gregory Hudson. The motion was unanimously carried. The hearing went off record and adjourned at 12:32 a.m. Verbatim testimony was taken by a court reporter.

Proposal to Deny Hearing – Timothy Liott

Mr. Stevenson called the hearing to order at 12:37 p.m. and stated that today's hearing was a result of the Board's proposal to deny the Apprentice Electrician application of Timothy Liott per Title 24, 1408 (a)(10). The Board members were introduced. Mr. Stevenson marked as Board Exhibit #1 a packet of documents for licensure including Mr. Miranda's application and supporting documents, proposal to deny notice, request for hearing and notice of today's hearing.

Mr. Liott was sworn in and agreed to proceed without legal counsel. Mr. Liott testified that after receiving charges, he completed level two probation for a period of one year. He admits to his charges and wrong doings. Mr. Liott states he was employed with the Local Union 313 and recently has been laid off do to lack of license.

Doug Drummond, witness of Mr. Liott, testifies he is the business manager at the Local Union 313. He also states that Mr. Liott is an employee for the Local Union 313 and is a dedicated employee, doesn't find him to be a threat to society and finds him to be competent of electrical work he performs.

Mr. Stevenson reads a recommendation letter from the Local Union 313.

Mr. MacLennon asked for explanation of lapsed time periods when he was not employed. Mr. Liott advises due to medical reasons, he was unable to work. Mr. MacLennon ask how Mr. Liott was apart of the crime committed. Mr. Liott advises he was with the other perpetrators and they were using his car during the time the crime was committed. Mr. Liott states he was immature at the time of the crime, however has matured since then and does not have any other charges since the crime. No further questions from the board.

The hearing went off record and into deliberations at 12:52 p.m. The hearing went back on record and a motion was made by Mr. Murrian, seconded by Mr. Creedon, to grant a waiver and approve the Journeyman Electrician application of Mr. Liott. The motion was unanimously carried. The hearing went off record and adjourned at 12:55 p.m. Verbatim testimony was taken by a court reporter.

Signing of Decision and Orders

The Board signed the Decision and Orders from the Proposal to Deny Hearing of David Schultz, Joseph Greenley, Sean Flannigan, and Edmin Miranda.

Re-Review of Applications

A motion was made by Mr. MacLennan, seconded by Mr. Murrian, to approve the Journeyman Electrician applications of Roy Pitt, Robert Bryant, Joseph Banks, Robert Bustard, Steven Cichoski, and Gary Royse. The motion was unanimously carried.

A motion was made by Mr. MacLennan, seconded by Mr. Murrian, to table the Journeyman Electrician application of David VanHorn and Sylvian Jones for letters of electrical experience. The motion was unanimously carried.

Proposal to Deny

A motion was made by Mr. MacLennan, seconded by Mr. Beebe to propose to deny the application of Raymond Vincent due to not providing an official certified copy of his criminal background check. The motion was unanimously carried.

A motion was made by Mr. MacLennan, seconded by Mr. Beebe to propose to deny the application of Patrick Leister due to failure to respond to table notice of application. The motion was unanimously carried.

Final Denial

A motion was made by Mr. Creedon, seconded by Mr. Murrian to deny the applications of George Graves, Thomas Magness, and James Coleman, for failure to respond to proposed to deny correspondence letter sent certified mail.

New Business

Review of Approval for Elevator Certification

A motion was made by Mr. MacLennan, seconded by Mr. Creedon, to table the acceptance of approval for National Association of Elevators Contractors, for further review of course details

and certification verification from the Department of Labor. The motion was unanimously carried.

Review of Examination Results

The Board reviewed the examination results that showed out of eighteen candidates for the master electrical exam, only six had passing scores: Edward Barr, Anthony Bonvetti, Jr., Christopher Fresa, David Hazzard, Michael Klinefelter, and Michael Nicholaides. Results showed out of 5 candidates for limited electrician, zero passed.

Review of Examination Applications

A motion was made by Mr. MacLennan, seconded by Mr. Beebe, to approve the Master Electrical examination applications Jamar Shields, Mark Duke, Terry Donovan. The motion was unanimously carried.

A motion was made by Mr. MacLennan, seconded by Mr. Beebe, to propose to deny the Master Electrician application of Ronald Parra for a pending complaint. The motion was unanimously carried.

A motion was made by Mr. MacLennan, seconded by Mr. Beebe, to approve the Master Electrician Special-HVAC examination application of Harvey Jarvis. The motion was unanimously carried.

A motion was made by Mr. MacLennan, seconded by Mr. Beebe, to approve the Limited Electrician License examination application of Paul Williams. The motion was unanimously carried.

Review of Reciprocity Applications

A motion was made by Mr. MacLennan, seconded by Mr. Murrian, to approve the Master Electrician applications of Michael Williams, Frank Murphy, Robert McCamon, and Robert Bouher. The motion was unanimously carried.

Review of Master Electrician Special- Elevators

A motion was made by Mr. Murrian, seconded by Mr. Creedon, to table the applications of David Ainsworth, Michael Meadows, Salzman Lowell, Tyray Chandler, James Green, Schuyler Stewart, Steven Williams, Dennis Good, Mark Widgeon, Josh Ahalt, Michael Cavallini, Robert Miller, Steven Givens, Glen Wimbrow, Chad Prettyman, Craig Bailey, Don Bowers, Christopher Dodds, William Deighnan, John Dodds, Jason Elliot, Michael Elliot, Richard Kennedy, Richard Mullin, and Edwin Bergstresser, Jr., pending the decision for approval of the National Association of Elevators Contractor Certification. The motion was unanimously carried.

Review of Journeyperson Applications

A motion was made by Mr. Murrian, seconded by Mr. Poore, to approve the Journeyperson Electrician applications of Allen Boulden, Stephen Morgan, Stephen Kokoszka, Michael Connor, Francis Adams, and James Marshallsea. The motion was unanimously carried.

A motion was made by Mr. Murrian, seconded by Mr. Poore, to table the Journeyperson Electrician applications of James Spencer pending the employment verification from Deldot supervisor.

A motion was made by Mr. Murrian, seconded by Mr. Poore, to table the Journey person Electrician applications of Stephen Jefferis, Randall Friend, and Gary King, pending verification of employment under a Master Electrician. The motion was unanimously carried.

Ratification of Applications

A motion was made by Mr. Murrian, seconded by Mr. Poore, to approve the ratification of the Journey person Electrician applications of Raymond Dale, Jason Boller, Robert Helsel, III., Robert Turner, Jr., Joseph Spence, Juston Clymer, Matthew Whited, Lester Klahold, Jr., Richard LeBrun, Jr., Joshua Clow, Jason Wright, William De Ricco, Kenny Klingensmith, III., Francis Gilmore, Michael Clothier, Jeremy Chandler, Jason Griffin, Geoffrey Hylton, William Harris, Andrew Laverty, Richard Mazza, Eric Lord, Jeffrey Stansell, Robert Schwarzkopf, Shawn Whalen, Robert Beaver, Michael Edwards, Paul Walton, James Ross, Mark Worthington, John Haver, Jr., Ronald Rogers, Christopher Prebula, John Lange, William Glaser, Steven Andrzejewski, John Hitch, II., David Brellahan, Joseph Gallegos, John Hooper, Stephen Auger, Sean Jones, Frank Kulhanek, Robert Megonigal, Michael Hrkachm, Charles Krieg, William Wroton, Jr., Richard Zeno, Bruce Mosely, Dustin Elliot, Victor Monaco, Timothy Coleman, John Hellman, Matt Dimaio, William Fulmer, Carl Witt, Giles Snow, Sean O'Brien, Alan Powell, Dustin Neel, David Hastings, Brian Honeycut, Robert Scalia, Jacob Baker IV., Christopher Foster, Stephen Papa, Albert Gaiser, Jr., Angel Gonzalez, Sean Griggs, Thomas Stevens, David Shockley, Charles Doble, Vincent Caligiuri, Jason Pepper, James Kahler, Nicholas Adams, Freddie Dunn, Jr., William Maxwell, Scott Brooks, Ricky Minner, Hezekiah Harmon, Lewis Willis, Harold Cook, Quentin Minus, Charles Spinella, Sean James, Michael Lubiniecki, Donald White, Samuel Neff, Jr., Andrew Miller, Matthew Sycz, Robert Edgar, Donald Kennedy, Daryl Thompson, Lester Aaron, Matthew Collins, Charles Gregory, Richard Cox, Michael Waters, Daniel Harrison, Jonathan Herrick, Thomas Litchko, Lloyd Runser, Edward Palmer, Edward Truitt, Eric Silves, Hugh Carroll, Dale Farver, Chad Hardin, Joseph Headley, Sr., Stanley Slotwinski, Daniel Williams, John Taylor, Franklin Hanna, Andrew Stinson, Mark Givens, John West, Cory Abbott, James Fox, Michael Vattilano, Brian Wroten, Mark Garfinkel, Dean Kline, Gerardo Calderon, Robert Bennett, Steven Felty, Robert Helmick, Edward Love, Jason Saldutti, Jeffrey Whyte, Christopher Bates, Isaac Whaley, James Darby, Dung Nguyen, Horace Smith, Kevin McKernan, Shawn Daugherty, Rockie Spadaccino, Louis Jutkiewicz, James Vanderslice, Jr., William Young, Stephen Kolarik, Michael Santucci, Gaetano Abate, Jeffrey Isaacs, Michael Treacy, Douglas Deiss, Michael Mullin, Andrew Abe, Luther Stokley, Michael Clemm, Stan Watson, Paul Marino, Anthony Riccio, Steve Todd, Melvin Keil, Jr., Richard Soistman, Brian Kennedy, Howard Hunt, Eric Snodgrass, Timothy Brady, Bruce Betton, Kevin Betts, Vernon Dawson, Vytos Gimbutas, Craig Horney, Barry Kracke, David Fulk, Dale Ryan, Jeff Tuites-Murray, Donald Wright, Kenneth Hitchens, Timothy Hall, Brian Martin, Matthew Myers, Jacob Baker, III, Gerald Shaffer, Mark Dunn, Thomas Guardado, Juan Lopez, John Schatzschneider III., Jeromy Newton, Aaron Reeves, Brandon Fleming, Bernard Kopusko, William Jordan, Keith Preston, Patrick Carroll, Brett Blanch, Sr., Richard Cook, James Paladino, Ramee Williams, and Brian Ross. The motion was unanimously carried.

A motion was made by Mr. Murrian, seconded by Mr. Poore, to approve the ratification of the Apprentice Electrician applications of Steven Haney, Christopher Mayros, Sean Loomis, Stephen Kowalski, Vincent Simone, James Rowland, Shawn Doiron, Zachary Watters, David Fox, William Bierlein, Scott Heron, Wes Sakers, Timothy Walen, Patrick MacMenamin, Peter Coates, Robert Lutz, Anthony Tribuno, Richard James, Jacob Guernsey, Justin Fritsch, Thomas Meilhammer, Jr., Matthew Bradford, Nicholas Romero, Jr., Nicholas Vannelli, Donnie Cecil, Jr., Thomas Ellis, Zachery Nellams, Gilbert Langlois, Anthony DiGati, Barry Layaou, Shane Pezick, Nickolas Lewis, Lucian Bazzoli, Kyle Hajen, Justin Moore, Andrew Henry, Jason Garcia, Daniel McClay, Ryan Walls, Shane McGinnes, Michael Cathell,

Michael Satterfield, Thomas Greenwood, Cody Rains, Spencer Bradford, Chad Frederick, David Carelli, Christine McFarland, Gregory Brown, Nathaniel Alioa, Major Foster, Jr., Brandon Hudson, Steven Banning, Jr., and George Dickerson, Jr. The motion was unanimously carried.

Review of Continuing Education

A motion was made by Mr. King, seconded by Mr. Schreppler, to approve the following continuing education courses as follows:

Local Union 313 Joint Apprenticeship and Training Committee
–Fundamentals of Instrumentation

Middle Department inspection Agency
-Fire Alarm Installation Seminar

Delaware Technical Community College
- NFPA 70E Standard for Electrical Safety in the Workplace

Jade Learning, Inc.
-Lockout/ Tagout (NFPA 70E 2012)

Vincent Imparato
-2011 Electrical Code Update/Law
-IAEI 2008 Swimming Pools
-Solar Photovoltaic Systems
-Other Codes for the Electrical Contractor and HVAC Equipment
-Installing Grid Connected Photovoltaic Systems

The motion was unanimously carried.

A motion was made by Mr. King, seconded by Mr. Schreppler, to deny the following continuing education courses as follows:

Delaware Technical Community College
- Programmable Logic Controls

The motion was unanimously carried.

Reactivation of License

A motion was made by Mr. MacLennan, seconded by Mr. Beebe, to approve contingent upon, the reactivation of the Master Electrician license of Clinton Sherill, Glenn Grim, Sr., and Richard Boliek, Jr., for proof of insurance showing licensee as being an insured party. The motion was unanimously carried.

Applications for Review - Danny Stevenson

After review, a motion was made by Mr. Beebe, seconded by Mr. Creedon, to propose to deny the Journeyman Electrician application of Eric Ramirez for criminal convictions. The motion was unanimously carried.

Complaints Open/Closed

01-04-09-Office of Attorney General
01-01-11-Assigned to Hearing Officer
01-03-11-Closed

01-07-11-Assigned
01-08-11-Assigned
01-09-11-Office of Attorney General
01-01-12-Assigned
01-02-12-Assigned
01-03-12-Assigned
01-04-12-Assigned
01-05-12-Assigned
01-06-12-Assigned
01-07-12-Assigned
01-08-12-Office of Attorney General
01-09-12-Assigned
01-10-12-Closed
01-11-12-Closed
01-12-12-Assigned
01-13-12-Assigned
01-14-12-Assigned
01-15-12-Closed
01-16-12-Assigned
01-17-12-Closed
01-18-12-Assigned
01-19-12-Office of Attorney General

Election of New Officers

A motion was made by Mr.King, seconded by Mr.Creedon to elect the following members for board positions as follows; President-Robert MacLennan, Vice President-Daniel Creedon, Secretary- Nathan Schreppler, Education Officer-Jack King, Complaint Officer-Thomas Hartley. Motion was unanimously carried.

CORRESPONDENCE

A letter was read by Mr. MacLennan to the board, from Joshua Hudson. Mr. Hudson requested to have his application re-reviewed for a Journeyman license, which he feels he has met the requirements. Currently he holds an apprentice license, and thinks he proved himself to meet the requirements for a Journeyman, in which he originally applied for. After board review, Mr. MacLennan approved his request to grant a Journeyman license to Joshua Hudson.

OTHER BUSINESS BEFORE THE BOARD

Catherine Simon advised the board members that the Division of Professional Regulation will be assessing an administrative fee for continued education approval request, particularly for course providers. Board members agreed to fee proposed.

Theresa Newman advised the board members to submit all questions and concerns prior to next months board meeting, for the conference call scheduled for October board meeting.

PUBLIC COMMENT

No public comment

NEXT SCHEDULED MEETING

The next scheduled meeting will be held on October 3, 2012, 8:30 a.m.

ADJOURNMENT

A motion was made by Mr. Beebe, seconded by Mr. Murrian, to adjourn. The motion was unanimously carried. The meeting was adjourned at 1:55p.m.

Respectfully submitted,

A handwritten signature in black ink that reads "Theresa Newman". The signature is written in a cursive style with a long, sweeping underline.

Theresa Newman
Administrative Specialist II