

DELAWARE HUMAN TRAFFICKING INTERAGENCY COORDINATING COUNCIL

HTICC Minutes

Chapel, DHSS Campus

September 6, 2018, 1:00 – 3:00 p.m.

Members Present: Leslie Brower, Jan Jurden, Randall Hughes, Chris Kervick, Abby Layton, Dr. Johanna Bishop, (proxy for Annamarie McDermott,) Lisa Minutola, Trenee Parker, Melissa Pennachi, Debra Reed, Julie Petroff, Diane Glenn.

Members Absent: Carl Danberg

Agenda Item	Discussion	Responsible Parties	Action-Target Date
Review and Approve August 22, 2018 Meeting Minutes	Quorum established. Minutes of August 22, 2018 meeting reviewed. J. Jurden suggested that the minutes be modified throughout to reflect juvenile committee instead of youth committee – Agreement by all present. No other changes or comments. Minutes considered approved.	-	-
Review and Submission of Initial Report	The latest draft of the initial report was distributed. This draft was reviewed page by page. Comments and suggestions were received and most of the changes are reflected in the blacklined version of the initial report attached hereto. The remaining changes will be made and provided to members.	-	-
Committee Reports	No committee reports were presented due to lack of time.	-	-
Meeting Schedule for 2018-2019	Chair Brower suggested that a standard meeting schedule be set. Chris Kervick suggested that the next meeting be either before Thanksgiving or in January because the month of December is very	Chair Vice Chair	

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	full with other scheduled meetings. Chair Brower will send an email with a poll for best date(s).		
Public Comment	Chair Brower asked for public comment. None offered.	-	-
Next Meeting	<i>See Meeting Scheduled notes above.</i>	-	-
Adjourn	Motion by Chris Kervick, Second by Chief Hughes	-	-

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