



CANNON BUILDING  
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STATE OF DELAWARE

**BOARD OF MEDICAL LICENSURE AND DISCIPLINE  
ACUPUNCTURE ADVISORY COUNCIL**

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<b>PUBLIC MEETING MINUTES:</b>	<b>ACUPUNCTURE ADVISORY COUNCIL OF THE DELAWARE BOARD OF MEDICAL LICENSURE AND DISCIPLINE</b>
<b>MEETING DATE AND TIME:</b>	<b>Thursday, December 6, 2018 at 3:00 p.m.</b>
<b>PLACE:</b>	861 Silver Lake Boulevard Conference Room B, Second Floor, Cannon Building Dover, Delaware
<b>MINUTES APPROVED:</b>	March 7, 2019

**MEMBERS PRESENT**

Douglas Briggs, D.C. Council Member, Presiding  
May Bai, Council Member  
Don (Dongxiao) Liu, Council Member  
Vincent Lobo, D.O., Ex-Officio Council Member

**DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT**

Devashree Singh, Executive Director

**MEMBERS ABSENT**

Denise Demback, Council Chair

**CALL TO ORDER**

Dr. Briggs called the meeting to order at 3:07 p.m.

**REVIEW AND APPROVAL OF MINUTES**

The Council reviewed the September 6, 2018 minutes for approval. Ms. Bai moved, seconded by Dr. Briggs to approve the minutes as written. Motion unanimously carried.

**UNFINISHED BUSINESS**

There was no unfinished business before the Council.

**NEW BUSINESS**

Review Application for Licensure as an Acupuncture Detoxification Specialist

There were no applications for review.

Review Application for Licensure as an Acupuncture Practitioner or Eastern Medicine Practitioner

Acupuncture – Kelly Garrett

The Council reviewed Kelly Garrett's application for acupuncture and determined she did not meet the requirements for licensure pursuant to regulation 5.1.2. Ms. Garrett's does not hold the NCCAOM diplomate. Dr. Briggs made a motion to propose to deny Ms. Garrett's application, seconded by Mr. Liu. Motion unanimously carried.

Eastern Medicine Practitioner – There were no applications for review.

Review and Approve 2019 Meeting Schedule

The Council reviewed and approved the 2019 meeting schedule as written.

**OTHER BUSINESS BEFORE THE COUNCIL (For Discussion Only)**

Ms. Bai announced that her term on the Council had expired and that the next meeting would be her last meeting.

Ms. Bai discussed a continue education (CE) course she received materials on approved by the licensing board in Maryland regarding culture competency. The Council discussed the course, the contents as described on the flyer and whether it could be potentially applicable in Delaware. Dr. Briggs stated the Council would continue to review CEs for applicability and relevance as they've done in the past when there are CEs to review.

**PUBLIC COMMENT**

There was no public comment.

**NEXT SCHEDULED MEETING**

The next meeting will be held on Thursday, March 7, 2019 3:00 p.m. in the Second Floor Conference Room, Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

**ADJOURNMENT**

Dr. Briggs moved, seconded by Mr. Liu, to adjourn. Motion unanimously carried. The meeting adjourned at 3:41 p.m.

Respectfully submitted,



Devashree Singh, MBA  
Executive Director