



CANNON BUILDING
861 SILVER LAKE BLVD., SUITE 203
DOVER, DELAWARE 19904-2467

STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, February 12, 2019 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	March 12, 2019

MEMBERS PRESENT

James Anderson, Public Member
John Mills, Professional Member
Harold Caswell, Professional Member, Vice President
Charles Robbins, Professional Member, President
Craig Tenaro, Professional Member

MEMBERS ABSENT

John Brady, Public Member
Frank Beebe, Professional Member
Matthew Reilly, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Eileen Kelly, Deputy Attorney General
Jessica Mason, Administrative Specialist III

OTHERS PRESENT

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:38 am

REVIEW OF MINUTES

A motion was made by Mr. Caswell, seconded by Mr. Mills, to approve the January 8, 2019 meeting minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Proposed to Deny Hearing

None.

Re-Review of Application for Examination

Travis Justice – Master Plumber

A motion was made by Mr. Caswell, seconded by Mr. Tenaro, proposing to deny for Examination, the application of Mr. Justice for Master Plumber due to not supplying dates for time spent under a Master per Rules & Regulation code 1808 (a)(1). The motion carried unanimously.

Michael Skelley – Master Plumber

A motion was made by Mr. Caswell, seconded by Mr. Tenaro, to approve for Examination, the application of Mr. Skelley for Master Plumber. The motion carried unanimously.

NEW BUSINESS

Review of Examination Applications- Master HVACR & HVACR Restricted

Michael Belton

A motion was made by Mr. Caswell, seconded by Mr. Tenaro proposing to deny the application of Mr. Belton for Master HVACR due to not having enough time working under a Master, per Rules & Regulation code 1821 (a)(1). The motion carried unanimously.

Stanley Bortnowski

A motion was made by Mr. Caswell, seconded by Mr. Mills proposing to deny the application of Mr. Bortnowski for Master HVACR due to not having enough time working under a Master, per Rules & Regulation code 1821 (a)(1). The motion carried unanimously.

Oieudon Alcius

A motion was made by Mr. Mills, seconded by Mr. Tenaro to table the application of Mr. Alcius for Master HVACR as he will not graduate until May 2019 and will need to remain under the supervision of a Master until he graduates. The motion carried unanimously.

James Vai

A motion was made by Mr. Caswell, seconded by Mr. Tenaro to approve Mr. Vai for the by-pass first, and then the exam for Master HVACR. The motion carried unanimously.

Timothy Kassien

A motion was made by Mr. Caswell, seconded by Mr. Mills to table the application of Mr. Kassien for Master HVACR until he provided evidence of employment for the two years after his apprenticeship. The motion carried unanimously.

Johnathon Kwoka

A motion was made by Mr. Caswell, seconded by Mr. Mills to table the application of Mr. Kwoka for Master HVACR until he has completed his supervision under a Master for two years and he has furnished a copy of his Universal CFC card. The motion carried unanimously.

Review of Examination Applications- Master Plumber

Steven Russo

A motion was made by Mr. Mills, seconded by Mr. Tenaro to approve the application of Mr. Russo to sit for the Master Plumber examination. The motion carried unanimously.

Reginald Byrd Jr

A motion was made by Mr. Caswell, seconded by Mr. Tenaro to table the application of Mr. Byrd until he has provided a copy of his W2s with a Letter of Explanation and License Verification for the states in which he has been licensed. The motion carried unanimously.

Review of Reciprocity Applications- Master Plumber

John Higgins

A motion was made by Mr. Tenaro, seconded by Mr. Caswell to approve the application of Mr. Higgins. The motion carried unanimously.

Ratification of Applications

A motion was made by Mr. Mills, seconded by Mr. Caswell, to approve the ratification lists for January 8, 2019 and February 12, 2019. The motion carried unanimously.

CORRESPONDENCE

Request for Hearing – Hitachi Blake

Mr. Blake will be scheduled for PTD hearing for the meeting of March 12, 2019.

OTHER BUSINESS BEFORE THE BOARD

PUBLIC COMMENT

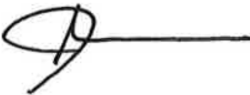
NEXT SCHEDULED MEETING

The next board meeting will be held February 12, 2019 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Tenaro, seconded Mr. Mills, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:24 am.

Respectfully submitted,

A handwritten signature in black ink, appearing to be 'J. Mason', with a long horizontal line extending to the right.

Jessica Mason
Administrative Specialist III