

**DELAWARE CRIMINAL JUSTICE INFORMATION SYSTEM
BOARD OF MANAGERS
PUBLIC SESSION MEETING MINUTES
August 22, 2019**

OPENING AND ATTENDANCE

The Board of Managers meeting was held at the Delaware Criminal Justice Information System located in Dover, Delaware. Lt. Calhoun called the meeting to order at approximately 10:05 a.m.

Those in attendance included:

BOM MEMBERS

Lt. Fred Calhoun	NCCPD
Gregory Patterson	DOJ
Marian Bhate	ODS
Capt. Benjamin Parsons	DSP
Sec. James Collins	DTI
Mark Hitch	JP Court
Saul Hernandez	Family Court
Carrie Hyla	DSCYF
Elmer Setting	AOC
Phil Winder	DOC

STAFF

Earl McCloskey	DELJIS
Mary Hansen	DELJIS
Lisa Morris	DAG
Alyssa Huenke	DELJIS

PUBLIC AND NON-VOTING PARTIES

Anthony Albence

I. REVIEW AND APPROVAL OF MEETING MINUTES

BOM Public Session Minutes – Mr. Patterson made a motion to approve the June Board of Managers Public Session meeting minutes. Secretary Collins seconded the motion. All in favor, motion carried.

II. DELJIS ACCESS APPLICATIONS

- Department of Elections – Ms. Mary Hansen introduced Mr. Anthony Albence from the Delaware Department of Elections. Ms. Hansen advised that the Department of Elections is requesting additional access for an investigator that will be hired. The investigator will be working with the State Elections Commissioner and staff to review possible campaign and election violations. Mr. McCloskey added that, from his understanding, the investigator for Department of Elections will handle investigations of campaign and election violations similarly to the way DELJIS handles breach investigations. He stated that the initial investigation will be conducted by the investigator and the preliminary findings will be turned over to the Department of Justice. Mr. Patterson added that, over the years, the Department of Justice has been working towards formalizing a process where there is some type of initial review of possible elections violations before reaching the DOJ. DAG Morris

also noted that, while the investigator may have direct access, the information that is obtained through the course of an investigation will be shared with the Commissioner and/or other staff. She stated that the individuals who will be receiving that information will also need access.

Ms. Bhate made a motion to approve the request for additional access for the Department of Elections related to the investigation of campaign and elections violations. Mr. Patterson seconded the motion. All in favor, motion carried.

III. OLD BUSINESS

- Automated Usage Statistics – Mr. McCloskey referenced Attachment C in the meeting handouts and reviewed the automated usage statistics with the attendees.
- Project Status Report – Mr. McCloskey referred to Attachment D in the meeting handouts and began the discussion by mentioning a project that DELJIS is working on for the Department of Elections. He stated that the mainframe interface for felon checks for voters needs to be replaced with a web service. Mr. McCloskey advised some potential security concerns arose during the course of the project and a deadline has been set to address same. Mr. McCloskey discussed an internal security review that was conducted. He advised that DELJIS staff has been working diligently to resolve the areas noted for improvement. Secretary Collins thanked Mr. McCloskey for taking a proactive approach to system security. There was discussion about a recent increase in attacks on or attempts to attack government networks.

Mr. McCloskey went on to discuss the status of the COGNOS upgrade. He advised that the Criminal Justice Council will be able to provide the funding for the required training for DELJIS programmers. He added that the software upgrade is complete and the new version is loaded on the server, but cannot be implemented until the DELJIS programmers receive the training required by IBM. Mr. McCloskey mentioned two projects involving enhancements to the DOC DACS interface. Missing sentence fields and VOP conditions will be added for better tracking. Mr. McCloskey advised that DELJIS is beginning to work on the changes that will be required for the new expungement process effective December 29, 2019 under Senate Bill 37. Mr. McCloskey stated that the project to add the ability to create search warrants in LEISS is almost complete. Mr. McCloskey noted that DelDOT was hoping to use the red light/green light program that is used by the schools to screen their visitors, but he is in the process of obtaining more information about the scope of that request and will update the Board with details.

There was no further discussion regarding the project status report.

IV. NEW BUSINESS

There were no topics of new business discussed.

V. PUBLIC COMMENT

There was no public comment.

VI. ADJOURNMENT

A motion was made by Mr. Setting to adjourn the meeting at approximately 11:27 a.m. The motion was seconded by Mr. Winder. All in favor, motion carried.