

TRAINING AND EXERCISE SUBCOMMITTEE MEETING MINUTES

THURSDAY, NOVEMBER 15, 2018

DELAWARE FIRE SCHOOL

On November 15, 2018 the Training and Exercise Subcommittee meeting was held at the Dover Downs Hotel in Diamond Room 1 in Dover with representatives from the Training and Exercise Subcommittee and the Delaware Emergency Management Agency (DEMA).

Attendees	Agency
Robert Newnam, Chairman	DSFS
Jerry Brennan, Alt. Chairman	DSFS
Thomas Nesbella	DEMA
Christine Beste	DEMA
Justin Puchalsky	DEMA
Nikki Testa	DEMA/CERT
Mei Johnson	DEMA/CERT
Scott Weaver	DSP
Lisa Tanielian	DDA
Suzanne Raab-Logan	DE HC Assoc.
Tucker Dempsey	Fire Service
Joe Hughes	League of Local t
Betty Decker	PHPS
Heather Volkomer	DTI
Harvey Velott	DSP
Dwayne Day	DeIDOT
David Mick	Kent County

- Chairman Robert Newnam welcomed everyone called the meeting to order at 0830AM.
- A quorum of members were present and introductions were made.
A motion was carried for an approval of the October 3rd, 2018 meeting minutes.
APPROVED (Motion by Harvey Velott, Second by Dwayne Day)

EXERCISE PROGRAMS

Tom Nesbella Reports:

- Sussex FSE, active shooter; 14 Oct, 2018
 - o *Tom Nesbella reports:* 179 participants played in the FSE. Exercise focused on testing capabilities of church security team and new RTF teams.
- DTI cyber Workshop; 31 Oct, 2018
 - o *Claudette Matin-Wus reports:* The workshop was a big success and all objectives were met.
- Port of Wilmington TTX, active shooter TTX; 23 Oct, 2018
 - o *Tom Nesbella reports:* The TTX went very well, all vendors at the port participated in the drill along with the county responders.
- PH Symposium; 14 Nov, 2018
 - o *Betty Decker reports:* The symposium was a big success and all objectives were met.
- Sussex Hurricane TTX; Nov 2018
 - o *Tom Nesbella reports:* Sussex county personnel and the town of Lewes are scheduled for a hurricane TTX on 15 Jan 2019.
- AG TTX; Jan, 2019
 - o *Lisa Tanielian reports:* Exercise moving along well, scheduled for 24 Jan 2019
- DTI cyber FE; Spring 2019
 - o *Claudette Matin-Wus reports:* Wants to incorporate other states/FEMA Region 3. Will follow-up with Tom for out-of-state coordination.
- Other DE exercises:

LE

- State-wide TTX's for school shooting/shelter-in-place, ongoing this year
- TTX, DSCYF active shooter TBD
- TTX, OMB active shooter TBD

HC:

Nemours Al DuPont

July- Active Shooter drill

August- Perioperative Services evacuation training

November – Emerging Infectious Disease PUI presenting no-notice drill

Bayhealth

July- Decontamination Exercises

August - No Notice Ebola Drill

September- Mass Casualty Incident

February 2019- Mass Evacuation (move to new facility)

Beebe

October - Active Shooter

November- Decontamination Training, IT Downtime Exercise

Christiana Care

September 19th- Patient Influx Exercise – System wide

September (month to complete) – Satellite Facility Active Shooter Scenario Discussions

October (date TBD) – Rehabilitation Unit at Wilmington Hospital - Natural Hazard and Evacuation Exercise

October 11th - Mass Influenza Surge Vaccination – System wide

Nanticoke

September- Decontamination Training at NHS (with DE Fire School)

Winter 2018-19- Active Shooter Drill

St. Francis

September – Full-scale Mass Casualty Exercise

October– Hazmat/Decontamination Exercise (inclement weather procedures)

November- Active Shooter Drill

December – Infant Abduction Drill

Other:

JP Morgan/Chase active shooter TTX Oct 18

FS Drill Oct 18

TRAINING PROGRAMS

Tom Nesbella Reports:

- 2018 schedule
 - o AWR-147 Rail Car Incident Response 17 October, 22 attended
 - o MGT-335 Event Security Planning for Public Safety Professionals 24-25 October, 25 attended
 - o PER-230 IRTB / PER-231PRSBI 15 November, 30 enrolled
- Currently working on the 2019 schedule
 - o
- In-residence courses
 - o Center for Domestic Preparedness (CDP), 1
 - o New Mexico Tech (NMT), 0
 - o Counter Terrorism Operations Support (CTOS), 0

AFTER ACTION REPORT IMPROVEMENT PLAN

- None

FINANCIAL STATEMENTS

Tom Nesbella Reports:

- Financial Statements; FY16 & FY17 T&E discussed (Details withheld- Official Use Only)

OLD BUSINESS

Disciplines brief on written summaries from previously approved classes or conferences:

LE:

1. CMT Hostage Negotiation Seminar, 5-7 Feb 18
2. FIAT Instructor Course, 25 Feb-2 Mar 18
 - o potentially taken off, funded by DHS
3. MARGIN Annual Gang Conference, 4-7 Mar 18
 - o Rescheduled for October 2018
4. DHS Narcotics Analytic seminar, 20-22 Mar 18
5. MS-ISAC conference, 8-11 Apr 18

6. North American Mounted Unit training, 20-22 Apr 18
 - o Still waiting to hear back from attendees
7. DHS cyber security seminar, 13-19 May 18
8. Decoding gangs, 15-May-18
9. Basic sniper course, 11-29 June 2018
10. Mid Atlantic INLETS conference, 18-22 June 18

11. DHS Narcotics Analytic organized crime seminar, 26-28 Jun 18
 - o Only 1 day was attended, canceled due to Hurricane Florence. Will adjust expense request amounts.
12. Dark Web investigation course, 17-18 July 23, 2018
 - o Attendees from Troop 2. Strongly recommend training, especially to cyber and DTI personnel.

13. Outlaw Motorcycle Gang Conference, 9-15 Sept 2018
14. East Coast Gang conference, 25-28 Sept 2018
15. Internet Evidence Finder Ops course, 8-12 Oct 18
16. Cell-brite cert training, TBD
17. Essentials of cyber security, 12-14 Oct 2018
18. CLEIG training conference, 17-19 Oct 2018
19. IAEM training conference, 19-24 Oct 2018

20. National Tech Investigators training conference 5-8 Nov 2018

FS:

1. Drone Pilot Cert training, TBD
2. Swift water Rescue, 26-29 June
 - o This portion of training was canceled, will be rescheduled soon
3. NCC Structural collapse, Oct 2018
 - o On-going

4. Structural collapse, VA beach, 12-21 Oct 2018

CT:

1. UAS Level 1 Thermography course, 29 Jan – 1 Feb 2019

EMS:

1. ALERRT conference 4-7 Nov 2018

NEW BUSINESS

Requests for Training

Any requests over \$25,000 must go through the GSS approval process prior to approval of the T&E subcommittee per our fiscal year.

- EMS Dave Mick reports:
 - o \$14,000.00 request is for a Difficult Airway Instructor certification course to have 24 personnel to attend.
 - o \$4,000.00 request is for a Difficult Airway Instructor basic course to have 40 personnel attend.
- *Motion by Tucker, 2nd by Harvey, approved.*
- CT Dwayne Day reports:
 - o \$10,075.50: request is for a Public Safety & Accident Reconstruction course for 5 DelDOT personnel to attend.
- *Motion by Tucker, 2nd by Harvey, approved.*
- LE Harvey Velott reports:
 - o \$23,980.32: To allow 9 LE personnel to attend the Academy Basic Sniper school.
 - o \$10,488.00: To allow 4 LE personnel to attend the Baltimore Negotiators training conference.
 - o \$3,290.00: To allow 2 High-Tech Crimes Unit detectives to attend the Cellebrite cell phone course.
 - o \$3,939.00: To allow one senior forensic specialist to attend the Magnet Forensic Axiom Software course.
 - o \$7,395.00: To allow 60 LE personnel to attend the Drug lab recertification course.
 - o \$653.50: To allow 1 DIAC investigator to attend the Atlantic Gang Investigators conference.
 - o \$826.50 To allow 1 DIAC investigator to attend the Outlaw motorcycle gang training course.
- *Motion by Dwayne Day, 2nd by Claudette Martin-Wus, approved.*

Requests for Exercises

- o None

Other new business

- Biff Newnam reports: T&EPW starts today 9:00 am

NIMS COORDINATOR UPDATE

Eric Morgan reports:

- Working on NIMS update's from FEMA

CERT/CITIZEN CORPS

Mei Johnson Reports:

- 3 upcoming CERT trainings:
 - o Del Tech, Georgetown 19-20 October. Have to register through Del Tech
 - o New Castle County 7-8 November. Registration is full, 55 waitlisted
 - o DEMA 7-8 December. Open to the public, registration through Delaware Learning Center online

OTHER SUBCOMMITTEE BUSINESS

- *Dave Mick adds:*

Discussed asking for FEMA guidance on hotels adding in additional expenses on the hotel bills such as WIFI, Internet access, Gym access, etc...

- *Harvey Velott adds:*

Discussed asking FEMA for grant guidance specific to LE training courses.

COMMITTEE MEMBERS COMMENTS

- o *None*

CONCLUSION

- Per Chairman Biff Newnam **the next meeting will be December 5th at 0830 at the Fire school, Dover.**
- Per Chairman Biff Newnam the meeting is adjourned **at 08:51AM**
 - o *Motion by Dwayne Day, 2nd by Harvey Vellott, carried.*

Respectfully Submitted,
-Thomas Nesbella