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STATE OF DELAWARE
**BOARD OF MENTAL HEALTH AND CHEMICAL
DEPENDENCY PROFESSIONALS**

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PUBLIC MEETING MINUTES:	DELAWARE BOARD OF MENTAL HEALTH AND CHEMICAL DEPENDENCY PROFESSIONALS
MEETING DATE AND TIME:	Wednesday, May 22, 2019 at 12:00 p.m.
PLACE:	Division of Professional Regulation, 861 Silver Lake Boulevard Cannon Building, Second Floor Conference Room A, Dover, Delaware
MINUTES APPROVED:	June 26, 2019

MEMBERS PRESENT

Dr. Todd Grande, Ph.D., LCDP, **President**
Mary Caroselli, LMFT, **Secretary**
Dr. Margaret Prouse, Ed.D, Public Member
Dr. Pamela Morrison, LPCMH
Dr. Rosemary Madl-Young, Ph.D., LCDP, **Vice-President**
Lucy Deo, Public Member
Wade Jones, LPCMH/LCDP
Leroy Mann, Public Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Eileen Kelly, Deputy Attorney General
Alison Warren, Administrative Specialist III

MEMBERS ABSENT

Daniel Cooper, LPCMH

ALSO PRESENT

Michael Smith
Charmaine Quarles
Jenna Tedesco
Jessica Caruana

CALL TO ORDER

Dr. Grande called the meeting to order at 12:02 p.m.

REVIEW AND APPROVAL OF MINUTES

The Board reviewed the April 24, 2019 meeting minutes. Dr. Prouse made a motion, seconded by Ms. Caroselli to approve meeting minutes with amendments. By unanimous vote, the motion carried.

UNFINISHED BUSINESS

PTD Hearing for Charmaine Quarles LACMH

Ms. Singh called the hearing to order at 12:06 p.m. The Board introduced themselves for the record. Ms. Quarles was not represented by counsel and agreed to move forward with the hearing. Ms. Singh addressed the Board regarding the reason for the hearing as the Board proposed to deny Ms. Quarles application for licensure as a LACMH. It appears she does not meet the statutory requirements pursuant to 24 Del C. § 3032 (a)(6) and Board Rule 10.1.6, the applicant shall not have a criminal conviction nor pending criminal charge relating to an offense, the circumstances of which substantially relate to actions as a licensed professional counselor or mental health or associate counselor or mental health. Ms. Quarles' application packet and all supporting documents and correspondence were submitted as Board Exhibit 1. Ms. Quarles was sworn in and provided her testimony before the Board which included additional documentation. The Board questioned Ms. Quarles, and did not have any additional testimony or comments.. Dr. Jenna Tedesco was sworn in as a character witness. The Board entered into deliberations at 12:20 p.m. Ms. Caroselli moved, seconded by Dr. Madl-Young, to grant a waiver for the criminal charge. By unanimous vote, the motion carried. The hearing concluded at 12:30 p.m.

Review of PTD LACMH Application for Jacqueline Rhein

The Board reviewed the additional documentation Ms. Rhein provided in response to the proposal to deny letters from the February 27, 2019 and April 24, 2019 meetings. Ms. Caroselli made a motion, seconded by Dr. Madl-Young to approve her LACMH application. By unanimous vote, the motion carried.

NEW BUSINESS

Review of LPCMH Application(s) for Licensure by Exam:

Michael Smith – the Board reviewed and considered the application for Mr. Smith. Dr. Madl-Young made a motion, seconded by Dr. Morrison to approve the LPCMH application by exam submitted by Michael Smith. Dr. Grande recused himself from the vote, all other members approved, the motion carried

Review of LPCMH Application(s) for Licensure by Reciprocity:

Kathleen Edelen – the Board reviewed and considered the application for Ms. Edelen. Ms. Caroselli made a motion, seconded by Dr. Prouse to approve the LPCMH application by reciprocity submitted by Kathleen Edelen. By unanimous vote, the motion carried

Vida Adansi – the Board reviewed and considered the application for Ms. Adansi. Dr. Madl-Young made a motion, seconded by Ms. Caroselli to approve the LPCMH application by reciprocity submitted by Vida Adansi. By unanimous vote, the motion carried.

Michelle Huesman – the Board reviewed and considered the application for Ms. Huesman. Ms. Caroselli made a motion, seconded by Dr. Prouse to approve the LPCMH application by reciprocity submitted by Michelle Huesman. By unanimous vote, the motion carried.

James Jack – the Board reviewed and considered the application for Mr. Jack. Ms. Caroselli made a motion, seconded by Dr. Prouse to approve the LPCMH application by reciprocity submitted by James Jack. By unanimous vote, the motion carried

Review of LACMH Application(s) for Licensure:

Dominique DeShields –the Board reviewed and considered the application for Ms. DeShields Dr. Madl-Young made a motion, seconded by Dr. Prouse to approve the LACMH application submitted by Dominique DeShields. By unanimous vote, the motion carried.

Brittany Bell –the Board reviewed and considered the application for Ms. Bell Ms. Caroselli made a motion, seconded by Dr. Prouse to approve the LACMH application submitted by Brittany Bell. By unanimous vote, the motion carried.

Review of Continuing Education Request(s)

Antoinette Hemmerich - this request does not need Board approval for teaching a course, she is eligible for up to 20 CE credits per renewal period per regulation 12.2.2.3 Teaching academic or CE courses, presentation of original papers, or the writing of a peer-reviewed article may account for up to 20 CE hours. These hours are to be documented by an official transcript, syllabus, course or session abstract, or a copy of the published paper presented.

Acceptable Regionally Accredited Schools

The Board discussed licensing requirements regarding regionally accredited schools. The Board decided to continue the discussion at the June meeting.

CORRESPONDENCE

There was no correspondence for the Board to review.

OTHER BUSINESS BEFORE THE BOARD (FOR DISCUSSION ONLY)

The question was asked by Ms. Caroselli if a LMFT can supervise a LPCMH. The question will be added to the June meeting agenda for further discussion.

PUBLIC COMMENT

There was not public comment.

NEXT MEETING DATE

The Board's next meeting is scheduled for May 22, 2019, at 12:00 p.m., in Conference Room A, of the Cannon Bldg., 861 Silver Lake Blvd., Dover, Delaware.

ADJOURNMENT

Dr. Prouse made a motion, seconded by Ms. Caroselli, to adjourn the meeting. By unanimous vote, the motion carried. There being no further business before the Board, the meeting adjourned at 12:54 p.m.

Respectfully submitted,

Alison Warren

Alison Warren
Administrative Specialist III
Board of Mental Health and Chemical Dependency Professionals

The notes of this meeting are not intended to be a verbatim record of the topics that were presented or discussed. They are for the use of the Board members and the public in supplementing their personal notes and recall for presentations.