



CANNON BUILDING
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STATE OF DELAWARE
**POLYSOMNOGRAPHER ADVISORY COUNCIL OF
THE DELAWARE BOARD OF MEDICAL LICENSURE
AND DISCIPLINE**

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PUBLIC MEETING MINUTES:	POLYSOMNOGRAPHER ADVISORY COUNCIL OF THE DELAWARE BOARD OF MEDICAL LICENSURE AND DISCIPLINE
MEETING DATE AND TIME:	Thursday, January 24, 2019 at 9:00 a.m.
PLACE:	861 Silver Lake Boulevard Second Floor Conference Room B, Cannon Building Dover, Delaware
MINUTES APPROVED:	January 23, 2020

MEMBERS PRESENT

Grace Denault, Chair, Council Member
Kunal Agarwal, M.D., Physician Council Member
Theodore S. Kruppa III, Council Member
Paul Walker, Council Member
Tyler Washington, Council Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Devashree Singh, Executive Director

ALSO PRESENT

Danielle Evans, Division Change Manager

CALL TO ORDER

Ms. Denault called the meeting to order at 9:04 a.m.

Welcome New Council Member – Tyler Washington

Ms. Denault introduced and welcomed Tyler Washington to the Council and the Council members introduced themselves.

REVIEW OF MINUTES

The Council reviewed the February 28, 2018 minutes for approval. Mr. Walker moved, seconded by Mr. Kruppa, to approve the minutes as presented. Motion passed unanimously.

UNFINISHED BUSINESS

There was no unfinished business before the Council.

NEW BUSINESS

Review Application for Licensure as a Polysomnographer – Paul Stockwell

The Council reviewed the application for Mr. Stockwell and determined he did not meet the requirements for licensure. Mr. Kruppa proposed to deny the application, Mr. Walker seconded. Motion passed unanimously.

Chair Elections

Mr. Walker proposed that Ms. Denault remain as the Council's chair. Motion seconded by Mr. Kruppa. Motion passed unanimously.

OTHER BUSINESS BEFORE THE COUNCIL

Danielle Evans, Change Manager for the Division's new licensing system, DELPROS, provided the Council with a brief overview of DELPROS. Ms. Evans informed the Council that DELPROS was replacing the Division's current licensing system and it will feature a number of technological advancements that will streamline the Division's licensing process. DELPROS will also assist applicants and current licensees to manage their professional license.

Ms. Denault inquired about license renewal and the continuing education audit process. Ms. Singh advised that the deadline for medical license renewal is March 31, 2019. Historically, the Board of Medical Licensure and Discipline has audited 2% of the profession and if that should change Ms. Singh would advise the Council.

Ms. Denault also inquired how often the Council was required to update their regulations. Ms. Singh advised that decision was within the purview of the Council. Regulations are often updated as the profession progresses. However, at this time the Division is not accepting any regulation changes as the Division transitions to their new licensing system discussed above.

PUBLIC COMMENT

There was no public comment.

NEXT MEETING DATE

The next meeting is January 23, 2020 at 9:00 a.m. in the Second Floor Conference Room B, Cannon Building, 861 Silver Lake Boulevard in Dover.

ADJOURNMENT

There being no further business, Ms. Denault moved, seconded by Mr. Washington, to adjourn the meeting. Motion passed unanimously. The meeting adjourned at 9:50 a.m.

Respectfully submitted,



Devashree Singh, MBA
Executive Director