



CANNON BUILDING
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STATE OF DELAWARE
BOARD OF PLUMBING AND HVACR EXAMINERS

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PUBLIC MEETING MINUTES:	BOARD OF PLUMBING & HVACR EXAMINERS
MEETING DATE AND TIME:	Tuesday, March 12, 2019 at 8:30 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room A , second floor of the Cannon
MINUTES APPROVED:	April 9, 2019

MEMBERS PRESENT

James Anderson, Public Member
John Mills, Professional Member
Harold Caswell, Professional Member, Vice President
Charles Robbins, Professional Member, President
Craig Tenaro, Professional Member
John Brady, Public Member
Gary Hildebrand, Public Member

MEMBERS ABSENT

Matthew Reilly, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Eileen Kelly, Deputy Attorney General
Jessica Mason, Administrative Specialist III

OTHERS PRESENT

Hitachi Blake
Michael Belton

CALL TO ORDER

Mr. Robbins called the meeting to order at 8:35 am

REVIEW OF MINUTES

A motion was made by Mr. Brady, seconded by Mr. Tenaro, to approve the February 12, 2019 meeting minutes. The motion carried unanimously.

UNFINISHED BUSINESS

Proposal to Deny Hearing

Michael Belton – Master HVACR Applicant

Mr. Belton appeared before the Board. After reviewing his files, it was determined that he would still need to provide evidence that his work experience was under the supervision of a Master Electrician.

A motion was made by Mr. Brady, and seconded by Mr. Tenaro to continue the hearing for Mr. Belton. The motion carried unanimously.

Wayne Headley – Master HVACR Applicant

A motion was made by Mr. Hildebrand, and seconded by Mr. Brady to continue the hearing of Mr. Headley. The motion carried unanimously.

Hitachi Blake – Master HVACR Applicant

Mr. Blake appeared before the Board. After reviewing his files, it was determined that he would still need to provide an affidavit of employment from his time at Delaware State University. A motion was made by Mr. Brady, and seconded by Mr. Tenaro to continue the hearing of Mr. Blake. The motion carried unanimously.

NEW BUSINESS

Review of Examination Applications- Master HVACR & HVACR Restricted

Gary Gray

A motion was made by Mr. Caswell, seconded by Mr. Brady to approve the application of Mr. Gray for Master HVACR contingent upon receipt of his Universal EPA certificate. The motion carried unanimously.

Jeffrey Shipp

A motion was made by Mr. Caswell, seconded by Mr. Brady proposing to deny the application of Mr. Shipp for Master HVACR per Rules & Regulation code 1821(a)(1). The motion carried unanimously.

Review of Examination Applications- Master Plumber

Joseph Messick

A motion was made by Mr. Mills, seconded by Mr. Caswell proposing to deny the application of Mr. Messick to sit for the Master Plumber examination. The motion carried unanimously.

Review of Reciprocity Applications- Master Plumber

None

Ratification of Applications

A motion was made by Mr. Mills, seconded by Mr. Tenaro, to approve the ratification list. The motion carried unanimously.

CORRESPONDENCE

None

OTHER BUSINESS BEFORE THE BOARD

The Board discussed adding ASSE certification for testing backflow into the Master Plumbing curriculum. Mr. Robbins mentioned he would contact the vocational school about possibly have this implemented into their program.

The Board also requested adding the application for Plumbing/HVACR to the next agenda for review and discussion.

PUBLIC COMMENT

None

NEXT SCHEDULED MEETING

The next board meeting will be held April 9, 2019 at 8:30 a.m. in Conference Room A, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

A motion was made by Mr. Brady, seconded Mr. Tenaro, to adjourn the meeting. The motion carried unanimously. The meeting adjourned at 9:49 am.

Respectfully submitted,

A handwritten signature in black ink, consisting of a stylized initial 'J' followed by a horizontal line extending to the right.

Jessica Mason
Administrative Specialist III