

**Cabinet Committee on State Planning Issues
Haslett Armory, Room 321
March 12, 2019**

Meeting Summary

Committee Members Present:

Jennifer Cohan, Secretary, Delaware Department of Transportation, committee chair
Connie Holland, Director, Office of State Planning
Karen Horton for Director Anas Ben Addi, Delaware State Housing Authority
Lisa BorinOgden, Deputy Secretary for Secretary Shawn Garvin, Department of Natural Resources and Environmental Control
Austin Short for Secretary Michael Scuse, Delaware Department of Agriculture

Others Present

Chris Hudson for Director Michael Jackson, Office of Management and Budget
Dorothy Morris, OSPC
David Edgell, OSPC
Miriam Pomilio, OSPC
Tricia Arndt, OSPC
Steve Bayer, OSPC
Drew Boyce, DelDOT
David Hugg, City of Dover
Janelle Cornwell, Sussex County

Chairperson Cohan opened the meeting at approximately 11:05 am.

Approval of Minutes

A motion was made by Lisa BorinOgden to approve the minutes from the October 2, 2018 meeting. The motion was seconded by Connie Holland and with no changes noted and no further discussion the motion was unanimously approved.

Sussex County Comprehensive Plan staff report and recommendation

Dorothy Morris gave an overview of Sussex County comprehensive plan, plan update process, and time line as well as the comparison between the plan update and the current Strategies for State Policies and Spending.

Janelle Cornwell stated that the County has been implementing their plan for about 5 months now and have several ordinances approved or drafted and awaiting approval.

Connie Holland congratulated Janelle for her efforts and the County on their public participation efforts and their overall effort to work with the State to address our issues.

Chairperson Cohan also congratulated the County. She is aware of the public process that the County went through. The County not only has a good plan, but a plan that is well accepted by the community groups in the County. Drew echoed the Secretary Cohan's comments and commended the County for the openness and transparency they brought to the plan update process.

A motion was made by Lisa BorinOgden to forward the plan to the Governor and recommend certification of the plan. The motion was seconded by Austin Short and with no further discussion the motion was unanimously carried.

Municipal Comprehensive Plan Update Extensions

City of Dover

David Hugg, Planning Director for the City of Dover, came before the committee regarding an extension to their comprehensive plan due date. The City had originally requested 6 months but would like to change that to 1 year with the new due date being February 2020. The city is on track to have the draft to the public and state for review sometime this summer but would like to request the extra time in case it is needed.

At this time, the plan is approximately 85% completed and they continue to work with Kent County and the State agencies to finish the plan.

Connie stated that she urged the City to change the request to 1 year to give Dover a chance to include the work done with Kent County on the master plan.

A motion was made by Austin Short to extend the comprehensive plan due date for the City of Dover by one year, to February 2020. The motion was seconded by Lisa BorinOgden and with no further discussion the motion was unanimously carried.

Millville

The Town of Millville did not show up for the meeting and it was discussed how to handle their request for a 6 month extension. Chairperson Cohan stated that she would be comfortable extending the deadline to the requested date of June 28, 2019. If they need any further extensions, they will need to apply and appear before the cabinet at their next meeting.

A motion was made by Austin Short to extend the Town of Millville comprehensive plan deadline to June 28, 2019. The motion was seconded by Karen Horton and with no further discussion the motion was unanimously carried.

Public Comment

Secretary Cohan asked for public comment; none was given.

Adjournment

With no additional business before the committee, a motion was made by Karen Horton to adjourn the meeting. The motion was seconded by Lisa BorinOgden and with no further discussion, the motion was unanimously carried. The meeting was adjourned at 11:25 am

Draft Minutes posted to calendar: 3/13/19 Minutes approved:
Final minutes posted to public: