

**DELAWARE PROFESSIONAL STANDARDS BOARD  
PROFESSIONAL DEVELOPMENT AND ASSOCIATED  
COMPENSATION SUBCOMMITTEE**

The Townsend Building  
401 Federal Street, Suite 2  
Dover, Delaware 19901

**Meeting Minutes**

March 13, 2018  
9:00 A.M.  
Cabinet Room, Townsend Building

**Members Present:** Matt Burrows, Jim Comegys, Tiffany Green, Darren Guido, Alyssa Moore, Kerry Stahl (arrived late), Deb Stevens, and Rhonda West

**Members Absent:** Mary Cooke, Lisa Pragg, LouAnn Hudson, and Karen Williams

**Others Present:** Chris Kenton, PSB Executive Director; Rick Lane, PSB Administrative Assistant; Laura Makransky, Deputy Attorney General, representing the PSB; Jenna Ahner, SBE

**I. Opening**

- A. Call to Order:** Alyssa Moore called the meeting to Order at 9:06 a.m.
- B. Roll Call**  
Rick Lane conducted roll call for the meeting with 7 members present (Burrows, Comegys, Green, Guido, Moore, Stevens, and West).
- C. Approval of Agenda**  
A motion was made by Deb Stevens and seconded by Matt Burrows to approve the March 13, 2019 agenda. *The motion carried unanimously* (Burrows, Comegys, Green, Guido, Moore, Stevens, and West).
- D. Approval of Minutes**  
Due to insufficient members present that were in attendance at the April 25, 2018, October 10, 2018, and February 4, 2019 PDACC Meetings, the minutes were not able to be approved and will be presented for approval at the next meeting.

**II. Presentations**

None

**III. Professional Standards Board Update**

Chris Kenton updated the committee on recent activities of the PSB.

**IV. Member Updates on Professional Learning**

Jim Comegys, Matt Burrows, and Alyssa Moore each provided brief updates and information on professional learning.

**V. Review of Regulation 1501 – Knowledge, Skills, and Responsibility Based Salary Supplements for Educators**

The committee reviewed and discussed proposed changes to Regulation 1501 Knowledge, Skills, and Responsibility Based Salary Supplements for Educators regarding the removal of clusters since they do not exist in code.

A motion was made by Kerry Stahl and seconded by Tiffany Green to table Regulation 1501 Knowledge, Skills, and Responsibility Based Salary Supplements for Educators and to review a draft version of the regulation at the next meeting. *The motion carried unanimously* (Burrows, Comegys, Green, Guido, Moore, Stahl, Stevens, and West).

**V. Discussion on Locations for Virtual Attendance**

Alyssa Moore asked members for suggestions to increase attendance at PDACC meetings including, but not limited to, virtual meeting locations. The committee discussed options.

**VI. Other**

None

**VII. Public Comment**

None

**VIII. Adjournment**

A motion to adjourn was made by Deb Stevens and seconded by Kerry Stahl. *The motion carried unanimously* (Burrows, Comegys, Green, Guido, Moore, Stahl, Stevens, and West). The meeting adjourned at 10:55 a.m.