



**Delaware Open Data Council  
Open Data Action Plan Subcommittee  
Final Meeting Minutes  
03/15/2019**

**Location:** DTI Telecom Conference Room , 801 Silver Lake Blvd, Dover DE and PERB Library, Carvel Building, 820 N. French Street, Wilmington DE

**Subcommittee Members:**

<b>Member Name</b>	<b>Present</b>
Rhonda Lehman, DTI (Chairperson)	Y
Dana Rohrbough, DOS/GIC (Co-Chairperson)	Y
Todd Reavis, DOT	N
Steve Yeatman, DSCYF	Y
Bob Zimmerman, DNREC	Y
Mike Mahaffie, DNREC	Y
Jessica Borcky, OGov	Y

**Guests:**

None

The meeting was called to order at 10:04 AM

**Previous Meeting Minutes**

Mike Mahaffie motioned to approve the minutes from the previous meeting on 3/4/19. Bob Zimmerman seconded the motion. All members voted to approve the minutes.

**Finalize Open Data Action Plan**

The Open Data Action Plan was approved at the last Council meeting. It needs to get ready for publication with some graphics. Dana agreed to take on that task. Once it is ready, it will be published on the Council website and sent to the Governor as a deliverable of Executive Order # 18.

**Strategic Plan**

- The group worked on updates to the Strategic Plan outline
- Bob mentioned an article that was in Forbes last year on the 50 State's Open Data Portals. He will share the link with everyone.

**Next Steps**

- Members will work on adding content to some of the areas of the outline.



- Present the outline of the Strategic Plan to the Council at the next meeting on 5/13.
- Next meeting to be held on 4/12 at the same time and locations.

**Public Comment**

None

**Adjourn**

The meeting adjourned at 11:28 AM.