DELAWARE STATE BOARD OF EDUCATION
Strategic Planning Workshop

Meeting Minutes

Collette Building, Conference Room A
35 Commerce Way
Dover, DE 19901
July 17, 2019
5:00p.m.

Members Present: Nina Lou Bunting; Candice Fifer; Vincent Lofink; Dr. Audrey Noble; Rev. Provey Powell; Wali Rushdan II; Whitney Sweeney; Lea Wainwright

Members Absent: Dorcas Olatunji

Others Present: Susan Bunting, SBE Executive Secretary and Secretary of Education; Jenna Ahner, SBE Executive Director; Dawn McHugh, SBE Administrative Assistant

I. Opening

A. Call to Order: Whitney Sweeney called the meeting to Order at 5:02p.m.

B. Roll Call

Ms. McHugh conducted roll call for the meeting with 7 members present (Bunting, Fifer, Lofink, Noble, Powell, Sweeney, and Wainwright).

II. Welcome and Objectives

Ms. Jenna Ahner, Executive Director, State Board of Education, provided an overview of the agenda and objectives for the meeting. She provided background and context on past strategic planning conversations.

Mr. Rushdan arrived and was marked present.

III. FY19 Review and Discussion

Ms. Ahner provided an overview of the draft FY19 annual report. The Board discussed work that has been accomplished throughout the year. Board members discussed wording shifts and additional detail to be added to the annual report. The Board intends to finalize and post the annual report on its website in August.

The Board discussed opportunities for improvement in FY20. Board members discussed the desire to visit schools and to further engage with education stakeholders and members of the public.

IV. Strategic Planning Discussion

Ms. Ahner reviewed the draft vision, mission, and guiding principles for the Board. She summarized the changes made to the draft strategic plan based on Board member feedback

and feedback from the National Association of State Boards of Education (NASBE). The Board discussed wording shifts in the key priorities.

The Board discussed public engagement, partnerships, and the desire to build knowledge on specific topics within the strategic plan.

V. FY20 Priorities and Planning

Ms. Ahner provided an overview of FY19 spending and a proposed FY20 budget. Board members discussed membership, membership benefits, and expected outcomes as a result of those benefits. The Board discussed expenses for NASBE, Delaware School Boards Association, e-board, and contracts with hearing officers. Board members also discussed anticipated changes in spending for the upcoming fiscal year.

The Board discussed the desire to engage within the community and to build relationships related to the Board's work. The Board discussed opportunities to engage with stakeholders based on existing relationships and interests. Board members discussed the expectation that members will share relevant information back with the Board. Board members discussed materials and next steps related to engagement.

Dr. Noble shared her interest in joining the NASBE Board of Directors. Board members discussed this role and discussed support of her participation. Ms. Sweeney will submit a letter of support on behalf of the Board supporting Dr. Noble's participation.

Ms. Ahner provided an overview of Board participation on committees. Board members discussed vacancies on current committees.

Ms. Ahner provided an overview of the Board's draft activities for FY20. Board members discussed the desire to streamline activities and set clear and measurable goals to meet the timelines. Ms. Ahner will work with individual Board members to further define these activities.

VI. Adjournment

The meeting adjourned at 8:10p.m.

Respectfully Submitted,

Susan S. Bunting, Ed.D.
Executive Secretary and
Secretary of Education