



CANNON BUILDING
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**STATE OF DELAWARE
BOARD OF ARCHITECTS**

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PUBLIC MEETING MINUTES:	BOARD OF ARCHITECTS
MEETING DATE AND TIME:	Wednesday, June 3, 2020 at 1:30 p.m.
PLACE:	Division of Professional Regulation 861 Silver Lake Blvd., Conference Room B Cannon Bldg., Dover, Delaware 19904
MINUTES FOR APPROVAL:	July 8, 2020

Pursuant to the Governor's State of Emergency, this meeting was conducted solely by teleconference.

MEMBERS PRESENT

Robert Maffia, Professional Member, President
Daniel Ridgely, Professional Member, Secretary
Paul Guggenberger, Professional Member
Bryan Hutchison, Professional Member
John Lynch, Public Member
Herbert Russell, Public Member
Laura Willey, Public Member
Todd Breck, Professional Member (Dialed in at 1:34 p.m.)

MEMBERS ABSENT

There were no members absent.

DIVISION STAFF/DEPUTY ATTORNEY GENERAL PRESENT

Jennifer Singh, Deputy Attorney General
Jennifer Witte, Administrative Specialist II

OTHERS PRESENT

Nancy Payne

CALL TO ORDER

Mr. Maffia called the meeting to order at 1:30 p.m.

REVIEW OF MINUTES

A motion was made by Ms. Willey, seconded by Mr. Lynch, to approve the minutes from the May 6, 2020 meeting as presented. The motion was unanimously carried.

UNFINISHED BUSINESS

There was no unfinished business.

NEW BUSINESS

Ratify Reciprocity Applications – NCARB Certificates

A motion was made by Mr. Hutchison, seconded by Mr. Guggenberger, to ratify the architect applications of Erik Liepins, Nicholas Coulter and David Kevin Bowles. The motion was unanimously carried.

Complaint Status

#07-02-18 Referred to the Attorney General's Office

Ratify Certificate of Authorization Applications

A motion was made by Mr. Breck, seconded by Mr. Hutchison, to ratify the certificate of authorization applications of Ziger/Snead LLP Architects and Bower Lewis Thrower Architects, Ltd. The motion was unanimously carried.

Mr. Maffia amended the agenda to add agenda item IV. D. 1.

Review of Examination Applications

After review, a motion was made by Mr. Hutchison, seconded by Mr. Breck, to approve Yvonne Flagg to sit for the ARE examination. The motion was unanimously carried.

CORRESPONDENCE

There was no correspondence for the Board.

OTHER BUSINESS BEFORE THE BOARD

Mr. Ridgley stated that the NCARB Annual Meeting will be on June 19, 2020 which will be a virtual meeting with voting taking place.

Mr. Ridgely was appointed as the voting member for the Delaware Board.

After review of the candidate credentials, a motion was made by Mr. Breck, seconded by Mr. Hutchison, to vote for Gary Ey for the Public Director position. The motion was unanimously carried.

After review of the candidate credentials, a motion was made by Mr. Breck, seconded by Mr. Ridgley, to vote for Stephen Schreiber for the Secretary position. The motion was unanimously carried.

PUBLIC COMMENT

There was no public comment. .

NEXT MEETING

The next meeting will be July 8, 2020 at 1:30 p.m. in Conference Room B.

ADJOURNMENT

There being no further business, a motion was made by Mr. Maffia, seconded by Mr. Russell, to adjourn the meeting at 2:02 p.m. The motion unanimously carried.

Respectfully submitted,

Jennifer L. Witte

Administrative Specialist II