

Utilities Coordinating Working Group Construction Phase Utility Coordination Subcommittee Meeting

(Senate Concurrent Resolution 48)

Tuesday, September 17, 2109

DelDOT Administration Building, 800 Bay Road, Dover, DE
Farmington/Felton Conference Room

MEETING MINUTES

Approved 10/1/2019

MEMBERS PRESENT:

John Raudenbush	Verizon	present
La'Tonia Lighy	Verizon	present
Caroline Trueman	FHWA	present
Eric Cimo	Dept of Transportation Utilities Engineer	present
William Whitaker	Delmarva Power Corporation	present
Chris Potter	Delmarva Power Corporation	present
Alan Marteney	Century Engineering/ACEC-DE	present
Wayne Tyler, Jr.	Artesian Water Company	present
Garth Jones	Chesapeake Utilities	present
Laszlo Keszler	Delmarva Power Corporation	present
Rick Kerfoot	Comcast	present
Troy Dickerson	Delaware Electric Cooperative	present

OTHERS PRESENT: Meaghan Barna (DelDOT), Aimee String (DelDOT)

- I. Welcome and Introductions: The meeting was called to order at 11:15 AM by Bryon Short. The committee members introduced themselves.
- II. Old Business: Mr. Short reviewed the intent of Senate Concurrent Resolution 48. Mr. Short explained he received feedback concerning the scheduled Tuesday meeting dates as this is when bid submissions are due to DelDOT and it may pose a conflict. He will speak with others and try to determine the best day for the group to meet.
- III. New Business

Mr. Short opened the floor to the committee to discuss obstacles and challenges that are currently being encountered. Discussion included constructability issues, communication, and identifying key points of contact. Mr. Cimo noted this is an element that is encountered by both subcommittees. Committee members agreed being on site

and having the opportunity to walk the job is very helpful. This is not a common occurrence, but is beneficial when it can occur. Mr. Cimo shared that it has been found that having DeIDOT at the table for advanced utility relocation is very helpful. As such, DeIDOT makes every attempt to do so when possible. He further explained, similar to the other organizations at the table, DeIDOT is often not set up to handle this work due to limited resources.

Ms. Lightly shared her experience with Alden One. The committee agreed this program would be beneficial, but are unclear about funding the program.

Scheduling challenges were discussed by the subcommittee. Two items impacting scheduling are permitting and maintenance of traffic. The impacts of contractor changes were also discussed by the group.

It was suggested that at the next subcommittee meeting, the group discuss field identification and stakeouts.

Potential recommendations for further discussion

- Identifying how we can do more joint trenching. Other states seem to utilize this approach more.
- Field preconstruction meeting to walk site with all parties present.
- Keeping project managers aware of key points of contact and any changes in points of contact over the project.
- Potentially require utilization of Alden System. Connecticut requires that Alden be used on projects.
- More clearly define flow of information and approval process when changes are being made to plans.
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IV. Other

V. Action Items/Future Meetings: The subcommittee will meet every two weeks. The next meeting will be held October 1, 2019. Future meeting dates are being reviewed and will be confirmed.

VI. Public Comment: There was no public comment.

VII. Adjournment: The meeting adjourned at 12:20 p.m.