

Meeting Minutes
Developmental Disabilities Council (DDC) Advocacy and Outreach Committee
(A consolidation of the former Adult Issues Committee and the former Children and Families Committee)
Thursday, October 24, 2019 from 9:00 AM to 11:00 AM
DDDS Fox Run, 2nd floor, Training Room A
2540 Wrangle Hill Road, Bear, DE

Members Present: Terri Hancharick, parent advocate, Committee Chair; Jacky Saez-Rosario, Disabilities Law Program (DLP); Tina Andrews, Parent Information Center of Delaware (PIC of DE); Ada Cunningham, Jay's House

Guests Present: Donna-Marie King, Sage Strategy and Communication

Staff: Kristin Harvey, DDC Staff (by phone)

- I. **Call to Order** – A quorum being present, Chairperson Terri Hancharick called the meeting to order at 9:59 AM
- II. **Approval of Minutes** – The September meeting minutes were approved as written.
- III. **Approval of Agenda** – The October meeting agenda was approved as written.
- IV. **Chair's Report** – Terri stated that she did not have anything to report at this time.
- V. **Staff Report** – Kristin Harvey reported that the Committee's Healthy Sexuality and Individuals with Disabilities project with Planned Parenthood of Delaware is off to a great start. Izzy Kaufman provided flyers for the first planned workshop, which will take place on December 10th from 5:00 PM to 7:30 PM at the Dover Public Library. Kristin will send an electronic version of the flyers to the committee members and the DDC's listserv. Kristin asked that members please share this information with their networks and plan to attend if possible.
- VI. **Current Business:**
 - o **Project Updates, Discussion:**
 - A. **Healthy Kids with Disabilities Website Preview** – sent to the committee by Donna-Marie King
 - Thoughts? Edits? Discuss

The Committee members reviewed the three potential templates for the website for the Healthy Kids Project. A summary of key discussion points is below:

- o The committee would like Kristin to invite Secretary Shawn Garvin of the Department of Natural Resources and Environmental Control to their December 5th meeting
- o The reason for the invitation is the many upgrades and renovations that DNREC is making to parks and other recreational areas in Delaware to ensure that they are accessible, therefore they could be listed as resources on the website
- o Kristin will issue the invitation to Secretary Garvin after the meeting today

- Regarding the appearance of the website, the Committee liked the left-hand navigation pane and the prominent social media icons on the top
- Tina noted that websites are obsolete unless they are connected to social media
- The Committee discussed the various preferred social media platforms, and how interaction among different platforms seems to fall along different generational lines (e.g. Boomers, Gen X prefer Facebook, while Millennials and the current generation prefer Instagram)
- The Committee discussed the fact that many parks are geographically isolated, and that all parks should be fully accessible to promote inclusion and widening one's circle of friends starting at a young age
- The Committee feels a major component of the website should be an area where parents of kids with disabilities can share information about what they do for recreational activities
- Laura Strmel shared concerns about the web platform (Wix) at the September meeting- Donna-Marie will follow up with Laura to discuss her specific concerns
- Kristin noted that she is fine with any platform, as long as the website is fully accessible and in compliance with the all federal requirements for website accessibility
- The Committee asked what other languages are frequently used in Delaware besides English
- Spanish, Korean, and Haitian Creole were mentioned as possibilities
- Kristin recommended that Donna-Marie reach out to Zach Davis at the Center for Disabilities Studies (CDS), since she believes that CDS has data on the most-used languages in Delaware
- Kristin will send Zach's contact information to Donna-Marie for her to follow up
- The contract for this project received a no-cost extension due to the contractor being unable to complete work on the project (through no fault of her own) during the original time frame
- Work was delayed by six months due to consistent lack of quorum from the Committee formerly charged with oversight and guidance of the project
- The Committee asked what the new contract expiration date will be (Answer: March, 2020)
- The Committee asked how much funding is allocated for this project (Answer: \$25,000)

B. Determine committee mission

- This discussion was tabled until a later date
- Kristin will reach out to the Committee members via email and ask them to share their thoughts on potential items to include in a Mission Statement

C. REVISED Meeting Schedule for 2019 and 2020

- The Committee requested that their meeting time be adjusted to 9:00 AM to 11:00 AM rather than 10:00 AM to 12:00 PM as originally voted upon
- Kristin will update the Committee's printed schedule and re-distribute, as well as asking Emmanuel Jenkins of the DDC to ensure that the meeting time change is noted on the State of Delaware Public Meeting Calendar

VII. New Business:

A. Any other new business

- Donna-Marie volunteered to create a draft flyer sharing the Committee's focus and informing the public that the Advocacy and Outreach Committee is open to new members
- There being no other new business, the meeting was adjourned at 10:41 AM

DRAFT