



STATE OF DELAWARE  
**STATE COUNCIL FOR PERSONS WITH DISABILITIES**  
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410 Federal Street  
Dover, Delaware 19901  
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The Honorable John Carney  
Governor

John McNeal  
SCPD Director

**BRAIN INJURY COMMITTEE DRAFT MINUTES**  
**May 4, 2020 – 2:00 PM**  
**Zoom Meeting with Pre-Registration Required**

**17 in attendance of 24 QUORUM PRESENT**

**ZOOM VIDEO CONFERENCE MEMBERS PRESENT:**

Christine **Applegate**, Nurse Navigator, Neurosurgery, Bayhealth Neurosciences; Linda **Brittingham**, ChristianaCare Health System/Delaware Healthcare Association (CCHS) (DHA); Andrew **Burdan**, Brain Injury Advocate; Nicholas **Duko** obo; (Program Mgr., BCBS Highmark Health Options); Sue **Gamel-McCormick**, APRN, DHSS/DMS/Birth to Three; Kristy **Handley**, Executive Director (Brain Injury Association of Delaware (BIAD)); Kristin **Harvey**, DDC (obo Michael Harris); Jeffrey S. **Hysan**, Paralegal, Community Legal Aid Society, Inc., Disabilities Law Program; Dale **Matusevich**, DOE, ECE, Education Associate, Transition Services (obo Mary Ann Mieczkowski); Karen **McGloughlin**, Director of Women's Health (obo Dr. Karyl Rattay, Director); Christina **Miller**, Insurance Investigator Supervisor, Department of Insurance/TBI Survivor; Dorothy **Prior**, Psychologist, (obo Marie Nonnemacher) (DDDS); Dr. Ron **Sarg**, DCVA/MOAA; Wendy **Strauss**, GACEC; Karen **Tanner**, Psychologist, DSAMH (obo Elizabeth Romero); Tiffani **Taylor**, Nurse Navigator Post-Acute Medical Rehabilitation Dover (obo George DeFarno, Director); and Jamila **Waigwa**, DHSS/DSAAPD.

**ABSENT: (6)**

Tammy **Clifton**, DOL/ DVR, Senior Vocational Rehabilitation Counselor and **BIC Chair** (obo Andrea Guest, Director); Megan **Coulbourne**, Director of Therapy Operations, Encompass Health); Katie **Freeman**, Psychologist, DSCYF/DPBHS (obo Robert Dunleavy); Miguel **Marcos**, TCM Program Manager, Wilmington VA Medical Center; Nancy **Ranalli**, Director of Community Outreach, Easterseals; Lacie **Spence**, GACEC (obo Wendy Strauss); Carey **Swartzentruber**, Survivor;

**ADDITIONAL ATTENDEES: (2) (Not able to vote or count toward quorum)**

**IN-PERSON – N/A**

**ZOOM VIDEOCONFERENCE ADDITIONAL ATTENDEES:** Stefanie **Lancaster**, Survivor; Dee **Rivard**, SCPD.

## **CALL TO ORDER**

Christine Applegate called the meeting to order at 2:09 p.m. after a quorum of members connected to the ZOOM meeting. Christine thanked everyone for attending.

## **ADDITIONS/DELETIONS TO THE AGENDA**

Christine inquired if there were any additions, changes or deletions to the agenda.

- Dee requested an addition to the agenda to permit the Traumatic Brain Injury (TBI) Fund Application Review Committee members present to vote on one application during the Brain Injury Committee (BIC) meeting.
- Christine suggested adding this following approval of the previous meeting's minutes and called for any other additions to the agenda.
- Kristy Handley made a motion to approve the agenda as amended, Jamilla Waigwa seconded the motion and voting members in attendance unanimously approved today's agenda as amended.

## **APPROVAL OF PREVIOUS MEETING'S MINUTES**

Christine moved on to agenda item III asking if everyone reviewed the minutes of the April 6th meeting. Christine called for additions, corrections, or deletions to the minutes.

- Ron requested the addition of page numbers to the minutes as they were missing from his copy.
- Ron Sarg requested a correction to the minutes on page 4 under the Motorcycle helmet Safety Survey Ad Hoc Working Group" section of the Committee and Subcommittee Updates portion of the minutes. He asked for clarification on the phrase "looking very well" from committee members that was contained in the 5<sup>th</sup> sentence of the 2<sup>nd</sup> bullet point stating that he felt that the phrase should read "looking very good." Committee members agreed with him and changed the phrase from "looking very well" to "looking very good."
- Ron requested a correction on page 7 to the third bullet point under the "TBI Fund Application Review Committee Update" to add the dollar amount approved at the end of the last sentence. The sentence now reads: "The committee also approved this request for \$580.00."
- Ron requested removal of the word "themselves" from the 2<sup>nd</sup> sentence of the 6<sup>th</sup> bullet point under the Data Development Subcommittee (DDS) Update as it was repetitive. The sentence now reads: "One of John's staff wanted him to hold off on that as they were pulling data and working to try to figure out how they could do it themselves."
- Christine asked if any member had additional changes to the minutes and hearing none, called for a motion to approve the minutes as amended.
- Kristin Harvey made a motion to approve the minutes of the 04/06/2020 BIC meeting as amended, Sue Gamel-McCormick seconded the motion and voting committee members in attendance unanimously approved the motion approving the minutes as amended.
- Christine announced that this brings us to the addition to the agenda for the vote on the application for TBI funding.

## **TBI Fund Application Review Committee**

- Dee announced that the TBI Fund received one application for applicant TJC-2020-05 to receive 10 sessions of Neurotherapy. This type of treatment is something that the committee has approved before. The committee usually limits the treatment to the initial 10 treatments for an applicant to see if they wish to pursue this type of treatment and whether it works successfully for them. We typically receive a copy of the brain mapping along with a report of how the sessions were received by the applicant. The total cost for this type of treatment is \$1,500.00.
- Dee stated that she received emails from Sharon Lyons, Dorothy Prior, and Kristin Harvey; however, both Kristin and Dorothy are in attendance today and can state for the record how they are voting. Ron stated that he also approves the request.
- Dee stated that both Katie Freeman and Nancy Ranalli are not in attendance today and while neither of them submitted their thoughts via email with Sharon, Dorothy, Kristin and Ron we have a quorum in order to approve this request as voted on by the TBI Committee members.
- Dee thanked Christine for allowing us to take the vote during the BIC meeting.

## **SURVIVOR UPDATE**

- Christine moved on to Agenda Item IV asking if Carey was in attendance to provide a survivor's update.
- Carey was not in attendance today.

## **OLD BUSINESS**

### **Motorcycle Helmet Advocacy**

Christine moved on to Section V. Old Business calling on Karen McGloughlin to provide an update on the status of the motorcycle surveys.

- Karen stated that Dee informed her that the link to the surveys is live and active on the State Council for Persons with Disabilities (SCPD) website. She stated that Dee told her that individuals can visit the website and select "Forms" from this dropdown menu and then select "Brain Injury Committee Motorcycle Surveys to view the main page containing the introduction and statistics. Karen advised that the surveys at the bottom of the page are the ones for the general public.
- Karen told everyone that we also have a link for very specific surveys for if someone is a first-responder, emergency room medical personnel, trauma personnel, or a physician.
- Dee started a screen share during the meeting to show members exactly where the surveys are located on the [SCPD website](#) and for the few members attending by audio only she explained what she was doing. After accessing the SCPD website's main page she selected the "Form" dropdown menu located on the right side of the website directly beneath the picture of our building. From the "Form" dropdown menu, she then selected the second option of "Brain Injury Committee Motorcycle Surveys" which took her to the survey introductory page. The surveys are found by scrolling to the bottom of this page. The 3 surveys listed at the bottom of the page are: Emergency or Trauma Survey, EMS and First-Responder Survey, and the Motorcycle Rider Survey. Dee briefly demonstrated how each survey changed

depending on the participant's selected answers. Dee shared that the surveys are live on the website for members to publicize and spread the word to get people to participate in completing the surveys. She announced that SCPD plans to leave the surveys up for an entire year in order to collect data for next year's General Assembly session.

- Karen followed up with two questions for Dee.
  1. What was the survey that Dee referenced in her email this morning that would be mailed out? Dee clarified that there is one survey that is hidden from view on the website that she sent Karen a copy of the link to access. That survey is for responses from Medicaid relating to costs or the Delaware Coalition for Injury Prevention, or DMV to provide statistics on the number of injuries or accidents per year. This allows us to directly share the link with the people who have access to the data and have their responses come directly back to the SCPD Office. This prevents everyone from seeing that specific survey and trying to complete numbers without factual information on the subject. For each of the surveys, as soon as participants select the submit button at the bottom of the survey their responses are sent electronically to the SCPD Brain Injury Fund mailbox and Dee's mailbox.
  2. Karen's second question relates to no one knowing to go to forms to look for the surveys. Is there a way that we could add a link or an icon or something from the SCPD homepage directly to the survey introductory page? Dee responded that yes, she can do that. Dee also showed members how to copy the link by right-clicking it in order to share the link via email while she was still sharing her screen with the BIC members. For instance, if Christine would like to share the Emergency or Trauma Survey with Bayhealth staff she can past the link into an email to share.
- Dee advised that she is also going to request Director McNeal to contact Acting Secretary Kimberly Chandler to request that she share the information and links with the Delaware Police Chiefs Council (DPCC), Delaware State Fire Chiefs Association (DSFCA), and the Delaware State Police (DSP). Dee is hopeful that Terry Pepper will also share the information and surveys with the Delaware League of Local Governments (DLLG).
- Karen inquired about the possibility of sharing the surveys with the Delaware State Fire School to share the information, Dee responded that she will ask Director McNeal to request Acting Secretary Chandler to share the information with the Delaware State Fire School stating that it is better if the request comes from our Cabinet Secretary rather than directly from us. Dee advised that she understood that Karen was going to assume responsibility for sharing the surveys with the Delaware Coalition for Injury Prevention. Karen confirmed that she was planning to share the surveys with the Coalition stating that it sounds like she will have to look at the other survey as well. Dee advised that Karen may want to share both surveys to which Karen responded that she previously shared the paper copy of the surveys with them and they were very interested. Now that it is live, she will share the link to the home page with them in order to let them walk through it and hopefully get some responses from them. Karen shared that the Chair for Coalition for Injury Prevention is a first responder who was willing to share it with other first-

responders. Karen also believes that if she speaks with her trauma people at the Division of Public Health, that they could certainly share it in their network as well.

- Karen asked a 3<sup>rd</sup> question inquiring whether Dee was going to be able to analyze all of the data received back from the surveys to which Dee responded that as the survey response come in, she will input the data into an Excel spreadsheet. Karen was concerned about the amount of data overwhelming Dee and offered to help with data analysis if needed. Dee assured Karen that she will be calling her for assistance. Karen also recommended calling someone else from the team as it didn't have to be just herself. Dee is happy to include any of the members of the subcommittee or BIC members who want to help.
- Christine asked Karen to continue with the Data Development Subcommittee Update while she had the microphone.

## **COMMITTEE & SUBCOMMITTEE UPDATES**

- **Data Development Subcommittee (DDS) Update**
  - Karen McGloughlin stated that she and Dee continued to meet with representatives from the Delaware Health Information Network (DHIN) who is providing us with thousands of line items of data relating to brain injuries in Delaware. The DHIN is trying to refine the data that they already provided because she personally finds it very overwhelming. Dee has been phenomenal and is not as overwhelmed as Karen and is handling this much better. Karen and Dee are trying to get to the point where we can share some of the data with everyone; however, we have to get to the point where what we are sharing with the committee is actually making sense. At one of the meetings that we had last week, some of the graphs that the DHIN shared was implying one thing when in fact the opposite is true because of the way that it was shared. We are trying to refine the information to make sure that it is accurate and showing what we need it to show. Data is like that and can be presented in a lot of different ways to get a lot of different reactions based on how you present the data. Please bear with us as we continue to plug away. Karen asked for questions and hearing none asked Dee if she had anything to share.
  - Dee added that the DHIN is starting to do some analysis work. Unfortunately, it is a learning curve because the DHIN representatives think that we want to show all the data and we only want the data to show the codes specific to concussions and traumatic brain injuries. Dee shared that she was able to pull out information where motorcycle injuries were recorded; however, the numbers were nothing that would help us at this time.
  - Karen added that it is not that we are leaving data out; however, we are trying to filter it to the point that people are able to wrap their head around it. When presented with all the data, it was literally a hundred thousand or more-line items. Because each patient had multiple visits and multiple procedures during each visit, and it grows exponentially. We are trying to find a way to filter all the data while still having it accurate and make sense. Meanwhile what is important and what we need from the BIC members is

something that we requested once before, and that Karen wanted to revisit now. What kind of questions do you want answered with this data? What kind of issues do committee members want to ensure that we have the correct data to answer. If we have an assumption, for instance that elderly individuals are not receiving the same level of follow-up care as those who are younger. We are trying to look at the data to see if that assumption is correct and whether the data bears it out. If you have information that you are seeking, and you want to see if the data is out there that provides the information you need please share that with us. You do not have to share it during the meeting, you can share it offline or via email. This is something to think about. Karen shared that was all the information she had.

- Ron inquired if we refined the age requirement for the elderly. Dee explained that the DHIN breaks down the data by age into groups of 0 – 17 years, 364 days old; 18 – 34 years, 364 days old; 35 – 64 years, 364 days old; and 65 and above. This means that elderly is considered 65 and older.

Christine inquired if the TBI fund had an update other than the vote that they did earlier.

- **TBI Fund Application Review Committee Update**

- Dee provided an update stating that while this committee has not met since the BIC meeting on 4/6; she could provide an update on the status of projects previously approved by the committee.
- The applicant approved for the extraction of his tooth due to it being damaged during a seizure caused by his TBI went to the dentist for removal. However, the tooth was very infected and required treatment with an antibiotic prior to extraction by an oral surgeon. Due to the exigency of the circumstances, Director McNeal approved the removal by an oral surgeon. The applicant's tooth was successfully extracted on April 1 and he is now comfortably resting at home free of pain.
- The home modification and ramp construction approved for another applicant started last week and should be completed by the end of this week. Unfortunately, due to the State of Emergency, stay at home order, the applicant has not been able to obtain a bedside commode. Dee stated that she was able to obtain a loaner from the Lion's Club that was sanitized at least 4 times prior to being delivered to the applicant's home for use until such a time as we can get a new one delivered. The applicant also needs to obtain a physician's order for the balance shoes needed to assist them in walking without falling. Upon receipt of the physician's order, they can obtain the balance shoes that were previously approved.
- The weighted blanket that the committee approved for another client required a physician's recommendation for the weight and size of the blanket as they vary depending on the applicant. Dee received the applicant's physician's note, obtained approval to order the blanket on April 25 and delivery of the weighted blanket is expected on May 7.

- **Prevention and Outreach Subcommittee (P & O)**

- Christine advised that this subcommittee has not met since March 2 due to the pandemic and her assignment to the COVID-19 Management Team at

Bayhealth Kent General Hospital and she has absolutely no time to join a meeting. The only reason she was able to join today is because she is Vice-Chair and the Chair Tammy was not able to attend today's meeting.

- Andrew Burdan announced that he had something to share for the Prevention and Outreach Subcommittee. Gavin Curtis, the young man who stated during the last meeting that he and his brother were in a car accident which resulted in his brother sustaining a TBI. Gavin also shared that his brother is a lacrosse coach at college. Andrew wanted to know if there is some way, if Gavin's brother is willing, that we could use him with the P & O subcommittee to share prevention and outreach information for us when he meets with the teams that he coaches. Can we provide him with additional information? Is this appropriate? Andrew thought of this after our last meeting that perhaps this might be a source for the P & O subcommittee to use since he has a TBI, he's affected and having some of the results as a survivor. When he coaches these lacrosse teams, is he spending anytime letting them know about concussions or about his TBI. Is he providing them with that information? Is there anything that the subcommittee can do to help him be a voice for us and for the BIC. If he is interested in doing so. Or, invite him to one of our meetings.
- Dee shared that during our last meeting we did share a link directly to the Brain Injury section of the SCPD website and the link to the Brain Injury Association of Delaware's website with Gavin, Cameron, and James. Unfortunately, Gavin's brother coach's college lacrosse in another state and lives out of state.
- Karen McGloughlin shared that Andrew's idea is fantastic about using coaches already in place. Karen shared that Public Health already does this with their violence prevention groups all the time. Using coaches already in place with a specific programming that is aged designed. Karen wondered if the BIC members who also work with the Brain Injury Association of Delaware (BIAD) may have a better grasp on this. Are there tools or toolkits for coaches and teachers to address this with children that are more age appropriate. A lot of the information that we have on our website is sort of research-based articles and results oriented. Do we have anything for youth?
- Kristy Handley from the BIAD shared that they do have some documents in the BIAD office, and she knows that Dr. Mills has them in his office that are directly from the CDC that are available for download. The documents are specifically for coaches and for individual specific sports. Kristy shared that there are documents for football, baseball, soccer and even some for ATVs. You name it, the CDC has it under the HeadsUp section of the CDC website.
- Karen volunteered to work with Dee to put together a package to tailor it to teachers and coaches in Delaware and providing a link directly to the information instead of sending them to the CDC and requiring them to navigate all of the CDC website to find the information. If we could put

together just a few items and then perhaps in the future, we can look at trying to ask or target some specific teachers or coaches to run a pilot.

- Dee stated that Karen's suggestion sounded good to her; however, she would need to first run that by Director McNeal because the Delaware Interscholastic Athletic Association (DIAA) covers school coaches and any sports activities affiliated with the schools. We could do colleges, municipal sports leagues, religious affiliated sports leagues, Mom and Pop Warner sporting events. Dee shared that we do have the Concussion Protection in Youth Athletic Activities Act (CYPAAA) and John deliberately did not choose the CDC HeadsUp program for that and instead chose the National Federation of High School Sports (NFHS) Learning Center because it allows him to track which coaches completed their annual training and which coaches have not. However, Dee repeated that she is good for working on completing packages with Karen.
- Karen clarified that what she was suggesting was not to track whether the coaches were trained it is to get the coaches to conduct outreach. Does the coach's training that is required under the CYPAAA require them or teach them how to do outreach? Dee was unsure and promised to send all the BIC members a link to the training stating that both she and John successfully completed it and received their certificates. Karen thought that receiving the link would be great and shared that this idea needs some more looking into. Dee is correct in that we would need to proceed to obtain permission from the right organizations as well as obtaining permission from the different school districts. Karen feels that it is definitely-worth pursuing. Karen also felt that it wouldn't hurt to loop-in the Coalition for Injury Prevention and other groups that do similar outreach packages and prevention training for other types of injuries such as drowning. Karen is sure that the Coalition probably already has a sports outreach package and other things that they are trying to prevent with youth. Karen shared that the Coalition assembles kits and has stations that the kids visit. Obviously not right now; however, they set up stations in a room that kids can visit to learn about burns, drowning, electricity that are age appropriate so that they are not getting too deep into the subject when talking to grade school children that progresses when talking to middle or high school youth. Karen felt that if we could put together some information by copying some things and borrowing others that we could have the information included with the Coalition for Injury Prevention information that would be even better and help us to move a step further along with our outreach and prevention. Dee thought that sharing information that we prepared with other organizations for them to share further was a fantastic idea.
- Ron shared that during this pandemic everyone is getting very familiar with the ZOOM platform and video conferencing. Ron inquired if there was any way of developing some type of ZOOM network with the coaches in the schools. Dee reiterated that she would have to check with John to ensure that we can do that with the schools but felt that Ron's suggestion was an

excellent one that we could definitely use with the colleges, municipalities, religious organizations, and Mom and Pop Warner leagues.

- Ron added that the helmet and trauma issues involve students in the schools and that we need to contact the coaches and schools to ensure that ABC coordination of what we are discussing is being shared with the youth.
- Karen McGloughlin suggested that it would not hurt to partner with the Delaware Parks group because you can tell from their newsletters that they are looking for materials and ways to do outreach for their parks program now that we are all under lockdown. The Delaware Parks group might be a good platform if we can put together some outreach messaging, video conferences, video messaging, or something similar. In fact, they might even be willing to post it in their parks because if people are going outside to exercise, they would see it.
- Ron suggested listing it as in-service training because everyone is required to do some time of in-service training throughout the year and this would be a perfect way of providing the outreach even before the season starts. Karen added: "if the season starts." Karen added that the point is that the kids are still out playing and riding bikes and need to wear helmets and be careful. Ron stated that was all he had to share.
- Kristy Handley thought that it might also be beneficial to touch base with the Society of Health and Physical Educators (SHAPE) Committee even though school is not in session right now. The SHAPE Committee consists of all the physical education teachers for the State of Delaware and is an organization that they belong to. Kristy shared that SHAPE is supposed to be having their conference in October and that might be another good place for the P & O Subcommittee to touch base with. Dee thought that was a wonderful idea and asked Dale Matusevich if he could provide us with contact information for the SHAPE Committee. Karen suggested having someone speak at the SHAPE Conference.
- Dale shared that someone from the P & O Subcommittee would have to get in touch with the SHAPE Conference Committee because he has nothing to do with them from his end. Dale believed that the Department of Education just hired a new person for physical education (PE) and health so he will have to get that name and contact information for us. Dee thanked him for being willing to obtain that contact information for us.
- Christine inquired if anyone had any new business.

## **NEW BUSINESS**

- Kristy Handley shared some things that are going on with everyone stating that this social isolation is not good for brain injury survivors and their caregivers. The BIAD is ensuring that they have virtual support groups throughout the state every other week and is also providing virtual education as well. Jamilla inquired if there was a link for the virtual support group information. Kristy stated that the information is available on all BIAD social media accounts (Facebook--Brain Injury Association of Delaware; Twitter--BrainInjuryofDE; Instagram---biadbrain; and LinkedIn--Brain Injury Association of Delaware). However, anyone who is interested should email Kristy at [director@biade.org](mailto:director@biade.org) their email address so Kristy can send them the

ZOOM invitation due to security issues. Kristy promised to send the information directly to Jamilla.

- Jamilla thanked Kristy advising that she has a couple of colleagues who are having issues with some TBI clients that they are just now receiving information about. Unfortunately, it is not like Jamilla or her colleagues can go out to see the clients because they are doing everything over the phone right now. Kristy's information is helpful and appreciated.
- Dee introduced everyone to Stefanie Lancaster who is joining the BIC meeting for the first time as a survivor. Stefanie is interested in attending the next 3 meetings in order to become a member of the BIC. Everyone welcomed Stefanie.
- Christine asked Stefanie if she would like to share with the group before we move on to announcements.
- Stefanie shared her story stating that she was in a severe car accident when she was 16 and will turn 40 tomorrow. It has been quite some time since she had her injury. She fractured her skull and has plates in her head; although, she was never actually diagnosed as having a traumatic brain injury (TBI). Obviously, she feels like she has one and she has memory problems. While her friends say that they do not see it, she definitely-feels it. She is interested in everything that the BIC does and thanked them for allowing her to join the meeting today. Christine thanked her for sharing her story stating that she looks forward to meeting Stefanie in person once we return to in-person meetings again.
- Kristin Harvey stated that as someone who is lucky enough to work with Stefanie as her colleague, she has never let her injury slow her down. Kristin is extremely proud of Stefanie for sharing her story here today because this has been a long road for her, and it takes a lot of guts. It is a pleasure and she is so very glad that she joined us today.
- Christine asked if anyone had any announcements that they would like to share.

## **ANNOUNCEMENTS**

- Kristin wanted to reemphasize to everyone to really listen to the public health advisories of wearing a face mask and washing hands. The reason that she is talking to the committee about this is because both her husband and she were diagnosed with COVID-19 effective Friday. Kristin shared that this is a very scary disease that is not easy, but she and her husband are hanging in and doing good. They are both relatively young and otherwise healthy. Her husband is an essential worker who took absolutely every precaution, bleached everything, changed clothes in the garage, showering the instant he came home and not saying hello or touching anyone and still this happened. It only takes one little spore, so please protect yourself, practice social-distancing, wear gloves and act as if everyone you know may be infected. Fortunately for Kristin, she is working from home, so she is not getting a lot of sympathy from her doctor. Which is why you are not seeing her on the screen because much like Mono you can nod off at any time. Kristin asked BIC members to please be careful because she would not wish this on anyone. Please take it seriously.
- Christine also shared that she was diagnosed with COVID-19 at the beginning of April which is why she missed the last BIC meeting and she is still having issues

from the virus. It is a virus that takes a lot out of you and she was out of work for 3 weeks before she even felt good enough to attempt to return to work.

- All committee members extended their hopes that everyone infected will feel better soon and recover completely.
- Andrew Burdan does not know how many survivors that the BIC is mandated to have as a part of our committee and asked Dee if she knew the number. Dee responded a minimum of 3. Andrew shared that he met a woman and her daughter at the Brain Injury Conference. Her daughter was hit by a car at 18 and is completely rehabilitated and works at a grocery store near Andrew. The daughter attends Amy Kratz support group in Lewes. She really wants to be in some way an advocate brain injury as a survivor. Andrew told her that he would mention this to the committee. He is unsure what her age is now although he believes that she has graduated from high school and is somewhere between 18 and 20. She is anxious to be helpful to other brain injury survivors by way of her journey. Dee assured Andrew that she is welcome to join because the mandate is for a minimum of 3 without a maximum and the survivors are the voices that we need as a part of this committee.

## **ADJOURNMENT**

- Ron Sarg made a motion to adjourn that Karen McGloughlin seconded. Christine called for discussion and hearing none, called for a vote by committee members present who unanimously approved the motion to adjourn at 2:55 pm. Christine inquired if anyone abstained, which no one did.
- Christine wished everyone a good week and reminded them to stay safe.

## **NEXT MEETING**

- The next scheduled Brain Injury Committee meeting is on **Monday, June 1, 2020 at 2:00 p.m.**, and is being held virtually by Zoom Meeting. When held virtually, this meeting is accessible by desktop, laptop, and tablet computers, smartphones, teleconference with chat via computers without video capabilities and by regular teleconference.