

Utilities Coordinating Working Group Meeting

(Senate Concurrent Resolution 48)

Tuesday, December 3, 2019

DelDOT Administration Building, 800 Bay Road, Dover, DE

Delaware Room

MINUTES

Approved January 8, 2020

MEMBERS PRESENT:

Rep. Osienski	Legislator nominated by the Speaker of the House	absent
Sen. Nicole Poore	Legislator nominate by President Pro Tempore	absent
Jennifer Cohan	Sec. of the Dept of Transportation	present
Eric Cimo	Dept of Transportation Utilities Engineer	present
William Whitaker	Rep. from Delmarva Power Corporation	present
Troy Dickerson	Rep. from Delaware Electric Cooperative	present
Bonnie Metz	Rep. from Verizon Delaware Inc.	present
Shane Breakie	Rep. from Chesapeake Utilities Corporation	present
Wayne Tyler	Rep. from Artesian Water Company	present
Tammy House	Rep. From Comcast Corporation	absent
Mark Whitfield	Rep. from Delaware Municipal Electric Corp.	absent
Bryon Short	Rep. from DCA of DE	present
Alan Marteney	Rep. from ACEC-DE	present

OTHERS PRESENT: Meaghan Barna (DelDOT), Dane Bryant (Comcast), Greg Coury (TUI), Ken Feaster (DelDOT), Glenn Moore (DPL Transmission), John Raudenbush (Verizon), Todd Reavis (DelDOT), Brad Saborio (DelDOT), George Zang (Verizon)

- I. Welcome and Call to Order: Meeting was called to order at 1:05 PM by Secretary Jennifer Cohan. Members of the committee and public introduced themselves.
- II. Review of Minutes
 - a. Motion to approve the November 5, 2019 Meeting Minutes made by Eric Cimo, second by Shane Breakie. Minutes approved unanimously.
- III. Subcommittee Updates – Review of Draft Recommendations
 - i. Mr. Cimo read aloud the draft recommendations of the Design and Construction Subcommittees. The working group members offered their feedback on the proposed recommendations. Suggestions included clearly defining who the responsible party would be in some instances, and ensuring the recommendations are specific with respect to time frames. Some recommendations were found to be redundant as they are

addressed through the Technology Subcommittee's recommendations and were removed from the Design and Construction Subcommittee recommendations. The group also reviewed additional recommendations submitted by DeIDOT as a result of the internal meeting that was held. There was concern with a few of the Department's recommendations, however it was clarified some of the recommendations are stemming from when a contractor wants to make a change in the sequencing of a project. There was also discussion on the recommendation that DeIDOT will hold utility company permits in an effort to maintain compliance with deadlines and schedules. Mr. Cimo explained the current UPA does not have a way to differentiate single-residential from multi-residential homes. He will give this recommendation further review to determine if it could be re-worded to provide further clarification.

IV. Next Steps – Discuss Final Report

- i. The working group will meet one additional time. At this meeting they will finalize the recommendations and final report that will be submitted to the legislature.

V. Public Comment: None

VI. Future Meetings: The next meeting date is to be determined. The group will be notified via email of the next meeting.