

# TRAINING AND EXERCISE SUBCOMMITTEE MEETING MINUTES

WEDNESDAY, JANUARY 8, 2020

DE STATE FIRE SCHOOL, DOVER

On January 8<sup>th</sup>, 2020 the Training and Exercise Subcommittee meeting was held at the Delaware State Fire School in Dover, DE with representatives from the Training and Exercise Subcommittee and the Delaware Emergency Management Agency (DEMA).

Attendees	Agency
Robert Newnam, Chairman	DSFS
Jerry Brennan, Alt. Chair	DSFS
Thomas Nesbella	DEMA
Eric Morgan	DEMA
Christine Beste	DEMA
Jeff Sands	DEMA
Dwayne Day	DeIDOT
Lisa Tanielian	DDA
Willie Patrick	Wilmington EMA
Tucker Dempsey	FS
Susan Raab-Long	DE HC Assoc.
Harvey Velott	DSP
Glenn Marshall	Sussex Co. EMS
Mathew Higgins	DNREC
Claudette Martin-Wus	DTI
Joe Hughes	League of Govt.
Reed Jones	DNG
Corissa Gott	DNG

- Chairman Robert Newnam welcomed everyone and called the meeting to order at 8:31am.
- A quorum of members were present and introductions were made.
- A motion was carried for an approval of the December 4, 2019 meeting minutes.
  - o APPROVED (*Motion by Matt Higgins, Second by Harvey Velott*)

## EXERCISE PROGRAMS

*Tom Nesbella Reports:*

- Statewide COOP TTX, May – Oct 2019
  - o Pending comprehensive Statewide AAR

- DEMA/DOE Election Security TTX, 4 Dec 2019
- Wilmington ICS/UC, TTX, 15 Jan 2020
- NCC, WS, 19 Feb 2020
- HazMAT, WS, 8-9 May 2020
- DEMA, Terrorism FSE, Fall 2020

- Other DE exercises:

LE

- State-wide TTX's for school shooting/shelter-in-place, ongoing this year
- TTX, DSCYF active shooter TBD
- TTX, OMB active shooter TBD
- TTX, Rockford Center, active shooter TBD
- TTX, Tower Hill, active shooter TBD

PH:

- Children with Disabilities WS, Jan 20
- Comm Drill, Feb 20
- DPHL, Mar 20
- No-notice Hospital drill, Apr 20
- Comm Drill, May 20
- Medical Surge drill, Jun 20
- Comm Drill, Aug 20
- DPHL, Sept 20
- Mass Vaccination, Oct 20
- DPH Symposium, Nov 20

HC:

A.I. DuPont

October – Simulate a fire in the OR

November 15th - Mass Casualty Decon Drill - Train the trainer opportunity

Bay health

Kent County Communications Drill – Oct 17 2019

Mass Casualty Incident – Fall 2019

Pandemic Table Top – Fall 2019

Open POD with DeIDOT – Fall 2019

Beebe

Infectious Disease Training- Fall 2019

Code Adam- Fall 2019

Possible Helicopter Crash Drill- Nov 2019

Exercise Influx of patients at hospital – Date TBD

Exercise Influx of patients at Surgi Center – Date TBD

Active Shooter Drill, new Roxanna Emergency Department – Spring 2020

### Christiana Care

October 10th – Flu Blitz

October 24th – Large Mass Casualty Exercise (Nightclub Shooting)

April, 2020 – Center for Women and Children’s Health is opening – practicing exercise scenarios before it opens

### Nanticoke

Fall - Decon Training

December – Active Shooter TTX with Seaford Police Department

### St. Francis

Pandemic Surge Exercise – Oct 23, 2019

Infant Abduction Drill – Oct 10, 2019

Active Shooter Drill – Nov 2019

Cold Weather Decon – Nov/Dec 2019

### DAFB

Oct 25, 2019- Flu POD (pending supply)

Nov- Active Shooter Drill

August 2021- Open House

### PHEP

November 12th – Symposium

### EMSPS

March 5th - DHPC Symposium

April 16-17, 2020- Regional Exercise

## TRAINING PROGRAMS

### *Christine Beste Reports:*

- MGT-364, Strategic, Tactical and Resilient Interdiction of Violent Extremism (STRIVE) (Smyrna PD) 28-29 Jan 2020, **No backfill or OT**
- MGT-461 Evacuation Planning Strategies and Solutions, 19 Feb 2020 at DEMA, 35 enrolled
- AWR-147 Rail Car Incident Response, 25 March 2020 at DEMA, 4 enrolled
  
- In-residence courses
  - o Center for Domestic Preparedness (CDP), 3
  - o New Mexico Tech (NMT) (0) and 14 total attended from the 31st CST for 2019
  - o 3 DEMA attended the pilot course for drone suppression
  - o Counter Terrorism Operations Support (CTOS), 0

Registration through the Delaware Learning Center for DHS trainings coordinated by DEMA

## AFTER ACTION REPORT IMPROVEMENT PLAN

- None

## FINANCIAL STATEMENTS

*Tom Nesbella Reports:*

- Financial Statements; FY17 discussed (Details withheld- Official Use Only)

## OLD BUSINESS

Disciplines brief on written summaries from previously approved classes or conferences:

LE: approvals

*Pending reports on:*

- NATIA training course, 12-14 Nov 2019

*Upcoming classes/conferences:*

- Aviation Survival Training courses, (3) Jan.-Oct. 2020
- Baltimore Negotiations Training course, 10-12 Feb 2020

FS: approvals

*Pending reports on:*

- Public safety Dive Ops & tech course, June/July 19

*Upcoming classes/conferences:*

- Swift water Rescue AWR, re-scheduled 2020

CT: approval

*Pending reports on:*

- UAV training conference, 28-30 Oct 19

*Upcoming classes/conferences:*

- Drone Advanced Tactics Training, 27-30 Jan 2020
- Drone Night Training course 3 Feb 2020
- Drone Advanced Tactics Training in-state, 18-19 Feb 2020

EMS:

- None

DTI:

- Gartner cyber security training conference, 19-25 Oct 19

- New T&E forms sent to all subcommittee members. DELETE all other forms from your files. If the electronic signature does not work, have the form signed & bring it to the meeting.

## NEW BUSINESS

- a. Requests for Training

Any requests over \$25,000 must go through the GSS approval process prior to approval of the T&E subcommittee per our fiscal year.

- *FS Tucker Dempsey requests:*
  - o FS \$5,307 to send a total of 6 personnel from multiple disciplines to attend the 2020 National Public Safety UAS Conference featuring lectures on UAV uses in public safety and counter UAV methods/laws.
    - *APPROVED (Motion by Glenn Marshall, Second by Claudette Martin-Wus)*
- b. Request for Exercises:
  - None
- c. All supporting documents for T&E requests must be sent to DEMA before the request is placed on the T&E agenda
- d. T&EPW final draft T&E Sub-Committee approval
  - a. *APPROVED (Motion by Harvey Velott, Second by Matt Higgins)*
- e. FY20 SHSP projects and funding justification. The Notice of Funding Opportunity (NOFO) for FY20 SHSP will drop quickly and most likely have a short suspense timeline to complete.

#### NIMS COORDINATOR UPDATE

*Eric Morgan reports:*

- FY19 NIMS Reports are completed
- Re-evaluation of which organizations are required to submit NIMS reports
- Recertification for ICS/NIMS
  - o Need to re-do 100, 200, 700, 800 prior to 300, 400

#### CERT/CITIZEN CORPS:

- None

#### OTHER SUBCOMMITTEE BUSINESS

- None

#### COMMITTEE MEMBERS

- None

#### CONCLUSION

- Next meeting will be held on 5 February 2020 at 8:30am.
- Per Chairman Robert Newnam the meeting is adjourned at 9:10am

Respectfully Submitted,  
Christine Beste