



CANNON BUILDING
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STATE OF DELAWARE
DEPARTMENT OF STATE

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DIVISION OF PROFESSIONAL REGULATION

PUBLIC MEETING MINUTES:	Board of Geology
MEETING DATE AND TIME:	Friday, February 8, 2008 at 10:00 a.m.
PLACE:	861 Silver Lake Boulevard, Dover, Delaware Conference Room B, Cannon Building
MINUTES APPROVED:	03-07-2008

MEMBERS PRESENT

Steven M. Smailer, President, Professional Member
William Schenck, Vice-President, Professional Member
Amos Aiken, Public Member
Lorene Athey, Public Member
Stephen Williams, Professional Member

DIVISION STAFF/DEPUTY ATTORNEY GENERAL

Allison Reardon, Deputy Attorney General
Margaret Foreit, Administrative Specialist III

MEMBERS ABSENT

Kim McKenna, Professional Member

CALL TO ORDER

Mr. Smailer called the meeting to order at 10:15 a.m.

REVIEW OF MINUTES

The Board reviewed the minutes from the December 7th, 2007 board meeting. Mr. Schenck made a motion, seconded by Mr. Aiken to approve the minutes with the proposed changes. The motion was unanimously carried.

UNFINISHED BUSINESS

Discuss Strategic Planning Goals

Allison Reardon presented a draft of the updated Strategic Planning Goals for the board's review. After discussion, the board proposed two minor changes to the plan. Ms. Foreit will make the proposed updates and distribute to all board members for the next meeting.

Ms. Foreit informed that any increases to the travel allocations should be presented to

Mr. Collins no later than November, 2008 for the proposed budget in July, 2009.

ASBOG Council Workshop

Mr. Sandy Schenck will be attending the ASBOG Council Workshop on April 3 and 4th in Cody, Wyoming.

Newsletter

The board reviewed the submission by Mr. Schenck to the newsletter of the ASBOG Update. A motion was made by Mr. Aiken, seconded by Mr. Smailer to accept the document for submission to the newsletter. This submission will be set up in the newsletter format and a sample of the newsletter will be distributed by Ms. Foreit for review.

Mr. Smailer stated that he would submit a copy of the President's Message and that Kim McKenna would send in a copy of the continuing education update prior to the next meeting for the newsletter. An email request will be sent to Ms. McKenna by the board office to obtain the continuing education submission for the newsletter prior to the next meeting.

Seal and Section 3.0

The geology seal is not illustrated in the rules and regulations published on the website. The board requested that this be updated. Another request will be made to Jeff Hague after this meeting to update the rules and regulations with this administrative change.

NEW BUSINESS

Review of Application by Reciprocity

A motion was made by Mr. Williams, seconded by Mr. Aiken to table the application of Jonathan W. Zimdars for licensure by reciprocity as the application review was unable to determine if the reference supplied was for work performed in PA. The motion was unanimously carried. A letter will be sent to Mr. Zimdars by the board office asking the applicant to document two years of work history after his licensure in Pennsylvania.

A motion was made by Mr. Aiken, seconded by Ms. Athey to approve Darren Shelhamer for licensure pending receipt of a new verification from Virginia with a state seal and correct name spelling. The motion was carried with one abstention by Mr. Schenck.

Review of Application by Exam

A motion was made by Mr. Schenck, seconded by Mr. Aiken, to table the application of Susan E. Cameron pending submission of references to speak to her two years of work history after licensure in PA or a reference form for the work history at Valley Forge Laboratories Inc. The motion was unanimously carried.

A motion was made by Mr. Aiken, seconded by Mr. Williams to approve the application of Bartholomew Wilson contingent upon receipt of an acceptable answer to question 11 and payment of the required additional fees. The motion was unanimously carried.

Review of Application for Continuing Education

Mr. Schenck made a motion, seconded by Mr. Williams to approve the following continuing education as listed. The motion was unanimously carried.

Sponsor: Kleinfelder, Inc.
Activity: Understanding and Addressing Well Performance Issues
Hours: 4.0 hours

Mr. Schenck made a motion, seconded by Mr. Aiken to approve the following continuing education as listed. The motion was unanimously carried.

Sponsor: PA Department of Environmental Protection
Activity: Land Recycling Program – One Day Workshop
Hours: 6.0 hours

Mr. Smailer made a motion, seconded by Mr. Aiken to table the following continuing education as listed for failure to provide an explanation of how the course relates to geology and a detailed course agenda. The motion was unanimously carried.

Sponsor: Licensed Site Professionals
Activity: MCP Representativeness and Data Usability Assessments
Hours: 8.0 hours

Examination Results

Next Scheduled Exam

Ms. Foreit informed the board that the next scheduled Geology Examination is March 7th, 2008.

Draft Letter to University of Delaware Department

Mr. Schenck drafted a letter addressed to the Chairman of the Geology Department at the University of Delaware for the board's review. The letter addressed the ability of students to take the Fundamentals of Geology immediately upon graduation. The board members made several grammatical changes to the letter and it was updated. A motion was made by Mr. Smailer, seconded by Mr. Aiken to accept the letter for the signature of Mr. Smailer. The letter will be sent out immediately by the board office.

OTHER BUSINESS

None

PUBLIC COMMENT

None

NEXT SCHEDULED MEETING

The next meeting is scheduled for March 7th, 2008 at 10:00 am in Conference Room B, second floor of the Cannon Building, 861 Silver Lake Boulevard, Dover, Delaware.

ADJOURNMENT

There being no further business, Ms. Athey made a motion to adjourn the meeting, which was seconded by Mr. Aiken. The motion was unanimously carried. The meeting adjourned at 11:30 a.m.

Respectfully submitted,

Margaret A. Foreit

Margaret Foreit
Administrative Specialist III
DE Board of Geologists